



Concord Housing Development Corporation

CHDC Meeting Minutes August 21, 2018 7pm 55 Church St

Board Members present: Doug Bacon, James Burns, Jerry Evans, Nicole Palmer, Lee Smith

Board Members not present: Barbara Morse, Yanni Tsitsas

Staff: Liz Rust (RHSO)

Guests Present: Stephan Bader, Linda Escobedo

Meeting convened at 7:00pm. Meeting adjourned at 9:00pm.

1. Minutes Approval: Regular Session of 6/12/18

Upon a motion duly made and seconded the Board UNANIMOUSLY (5-0)

VOTED: to approve the minutes from Regular Session of 6/12/18

2. Board Operation – The Board welcomed Doug Bacon and Nicole Palmer as new board members.

3. Financial Updates - The Board reviewed the monthly financial information for July.

4. Junction Village: Grantham was not awarded financing in this year's state funding. There were 90+ Pre-Applications were filed, 54 full application were allowed to proceed (including Grantham) and only 19 were approved. These included 7 developments for seniors. The next round of funding is expected to follow the same schedule: Pre-applications due November 2018, full applications in February 2019, and awards in the summer 2019.

The Open Space Master Plan will be guided by a Junction Village Open Space Task Force appointed by the Concord Select Board. The Charge has been approved, and the members are being sought now. In order to provide the Task Force with basic information needed to begin the planning process, a qualified engineering consultant is being hired to collect baseline additional information about the site, through a RFP issued by the CHDC. The Town is planning to submit a CPC request for \$50k for 2019 ATM for the construction of the Open Space.

5. The Board reviewed the five July Grant requests, and noted that applicant 58 submitted an application, but is working to complete the required estimates.

Upon a motion duly made and seconded the Board UNANIMOUSLY (5-0)

VOTED: to award the following Small Grant awards:

Applicant 50 \$3500, Applicant 51 \$1721, Applicant 52 \$3000, Applicant 53 \$3000.

6. Use of affordable funds: Draft memo was reviewed, to outline possible uses of funds, in response to the Special Town Meeting on the Black Birch II proposal. Board members were asked to send comments to Liz Rust by 9/1. Jerry Evans recused himself for the discussion.

7. Monthly Chair breakfast: Schedule was passed around for sign-up for rotating attendance.

8. APP54, Decision Process for Land Acquisition: Draft changes from Terry Rothermel were passed around for comment.