

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on August 11, 2022.

Members Present: John Arena III, Gary Clayton, Di Clymer, Holly Cratsley, Henry Dane, Tish Hopkins, Richard Loughlin, Robert Munro, Polly Reeve, Fred Ryan, David Wood.

Member Not Present: Diane Proctor

Call to Order: The meeting was called to order at 7:02 PM. – A quorum being present.

1. Administrative & Committee Updates

- a) Minutes from the July 28, 2022 meeting were reviewed and approved by unanimous vote.
- b) Two new members of subcommittees have been appointed - Carol Wilson to Community Participation and Stewart Ideka to Communications & Publicity
- c) The current total of all subcommittee members is 44, not including executive members.
- d) Henry mentioned that the executive committee does not currently include a member from Concord public schools. However, there is current representation within certain subcommittees. Committee discussed that ongoing further consideration can be made to add an additional executive member from public schools as we move forward.
- e) Brief reports were shared as a result of recent meetings for the Arts, History and Community Participation committees.
- f) Rick noted that members of the Finance committee welcome future sit-downs to provide personal support to each subcommittee with budgetary needs and questions.
- g) Diane drafted a press release for the 250<sup>th</sup> events. Committee members will review and offer edits prior to the next meeting.
- h) The committee may engage with existing websites to circulate information and calendar of events – [visitconcord.org](http://visitconcord.org) and/or [revolution250.org](http://revolution250.org).
- i) Henry and Sandy Smith are working to recruit candidates and re-populate the PCCC charter of seven members.

2) Looking Ahead

- a) A “kick-off dinner” will be planned for all active executive and subcommittee members around the beginning of October/end of September. The dinner will feature a keynote speaker. Discussion included Doris Kearns Goodwin or Robert Gross to potentially fill this role. Committee members may seek a sponsorship opportunity for this event.
- b) To encourage public participation, input and discussion, the committee will host an in-person open forum, with a target date of Thursday evening, October 20<sup>th</sup>. A virtual option will be further discussed to aid in the publicity of this meeting.
- c) Holly and John will collaborate on a list of protocols/guidelines for participation in the 250<sup>th</sup> events.
- d) Holly suggested inviting Michael Lawson, the town’s liaison to the 250<sup>th</sup> state committee, to join at a future meeting this fall.

3) Next Meeting is scheduled for Thursday, August 25, 2022 at 7 pm in the Trustees Room of the Library. The committee expects a National Park Service planning update from Superintendent Simeone Monteleone.

4) Meeting adjourned at 7:59 pm

Minutes respectfully submitted,  
John Arena III

