

**CONCORD HISTORICAL COMMISSION**  
**Public Meeting Minutes**  
**August 8, 2019, 7:00 P.M.**  
**Second Floor Hearing Room, 141 Keyes Road**

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Historical Commission held a public meeting in the Second Floor Meeting Room at 141 Keyes Road, Concord starting at 7:00 P.M.

Commission Members Present: Melissa Saalfield, Nancy Nelson, Thomas Beardsley, Michael Capizzi, and Alan Bogosian

Others Present: Susan Bates

Staff: Heather Gill, Senior Planner

Ms. Saalfield called the meeting to order at 7:00 P.M.

**Minutes**

Mr. Gross moved to approve the minutes of June 13, 2019 as drafted. Ms. Nelson seconded the motion and all others voted in favor. The motion passed (5-0).

Mr. Capizzi moved to approve the minutes of July 3, 2019 as drafted. Ms. Gross seconded the motion and all others voted in favor. The motion passed (5-0).

Mr. Gross moved to approve the minutes of July 11, 2019 as drafted. Ms. Nelson seconded the motion and all others voted in favor. The motion passed (5-0).

**Updates**

Ms. Saalfield provided an update on her discussion with Kerry Cronin on the oral history program. The Commission discussed the program, the budget, and the proposed collaboration between the library and the Commission. Mr. Gross suggested that the UMASS Amherst oral history program could be used as a resource.

The Commission discussed having Annette Bagley attend the next meeting to discuss the plans for the 2020 awards. Mr. Capizzi recommended a speaker for the Commission to consider, Eleni Gelakas.

Ms. Nelson summarized her letter to the ZBA re. the Old Manse's application. Ms. Nelson explained the increased magnitude of events that would be held at the property.

**Discussion: Demolition Review Bylaw Amendments**

The Commission discussed their individual research on demolition review bylaws in other towns. Ms. Nelson stated that the most interesting thing she found was that Beverly's HDC administers the demolition bylaw, and that they post notice of the hearing on the actual building. The Commission discussed fines for non-compliance, no permits for two years, submittal requirements, application fees, and no age criteria if significant under other criteria. Mr. Capizzi summarized the bylaws of Pittsfield and Stockbridge, which had good criteria for historical significance. The Town of Lexington requires a certified engineering report. The Town of Acton has no age requirement and has an eighteen month delay for properties on the National Register. The Commission discussed how demolition delay and affordable housing interplay. The Commission discussed adding an obligation for the Commission to work with the owner during the delay period.

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Ms. Nelson moved to adjourn. Mr. Gross seconded the motion and all others voted in favor.

**The meeting was adjourned at 9:00 P.M.**

Minutes Approved: 10-10-2019

Respectfully submitted by:  
Heather Gill  
Senior Planner