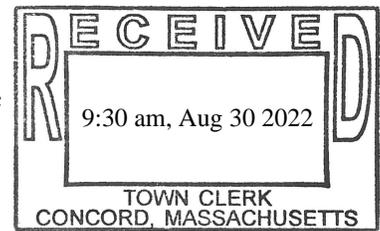


**Concord Middle School Building Committee  
Meeting Minutes  
August 4, 2022**



Name	Present	Name	Present	Name	Present
<b>CONCORD MIDDLE SCHOOL BUILDING COMMITTEE:</b>					
Court Booth*	P	Russ Hughes	P	Matt Root*	P
Heather Bout*	NP	Laurie Hunter*	P	Steven Stasheski*	P
Frank Cannon*	P	Matt Johnson*	P	Gail Dowd	P
Justin Cameron	P	Kerry Lafleur	NP	Robert Conry	P
Peter Fischelis*	P	Pat Nelson*	P	Alexa Anderson*	P
Dawn Guarriello*	P	Chris Popov*	P		
Jon Harris	P	Charlie Parker*	P		
<b>Hill International</b>					
Peter Martini	NP	Ian Parks	NP	Susan McCann	P
John Cutler	NP				
<b>SMMA / Ewing Cole</b>					
Lorraine Finnegan	P	Martine Dion	P	Sarah Long	P
Charles Gibson	P	William Smaezewski	P	Michael Dowhan	P
Mastt Rice	P	S Warren	P		

P=Present, NP= Not Present \*=Voting Member

**CALL TO ORDER**

Co-Chair Dawn Guarriello called the meeting to order at 7:30 A.M. via Zoom Virtual Conference call. Please note that due to technical issues, the recording is not available. Hill is working with Zoom to try to recover the recording. If possible, this recording will be made available at the Concord Public School's project page and Town of Concord's website.

**APPROVAL OF MINUTES**

Meeting Minutes from 6/2/2022

Meeting Minutes from 6/30/2022

Dawn Guarriello identified minor edits in both documents for Hill to correct:

1. 6/2 & 6/30 - Suresh is not on the CMSBC
2. 6/30 – Alexa is not listed as Member and she was present
3. 6/30 – Magnitude and within are both spelled wrong

**Vote**

Motion to accept both sets of meeting minutes as amended.

Motion: Frank Cannon

Second: Court Booth

Vote: Alexa, Court, Frank cannon, Peter F, Laurie Hunter, Matt J, Pat N, Chris P, Charlie, Matt Root, Steve S

**CORRESPONDENCE UPDATE**

- One email rec'd during our meeting last week.
- Erin Higgins has emailed all correspondence to date
- Laurie Hunter suggested that all email correspondence attached to the agenda going forward

Communication and Outreach

Alexa (present) and Heather (not present)

Dawn: Heather had suggested a few options for outreach at the prior CMSBC meeting

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- Community Survey
- Community forum
- Encouraging any sort of email communication/participation in public comment at our BC mtgs.

Goal is to do this sooner than later ahead of 60% CD (Sept/Oct).

CMSBC Meeting Reports will continue to be shared to the community

Feedback from Committee Members:

Court shared that a forum makes sense as 2-way vehicle for informing and receiving feedback. He does not recommend survey as the participation is not always balanced. He suggests that we make use of Town resources to reach everyone in town if we are to do a survey and not communicate in an ad hoc manner.

Steve S asked that anything going out to the community be reviewed by the Building Committee first. He also expressed that communications need to clearly note that we have already VE'd and there is a list of VE items and that this nuance is important to be captured.

Pat added that any communication that will solicit feedback will be vetted by the Co-Chairs and the professional Design team and OPM. Questions will be shared with The BC and discussed at the following meeting.

Dawn shared that outreach will be the summary of the meeting, what was discussed, etc. Any communication that will solicit feedback would be vetted through the BC

Dawn suggested that Alexa and Heather get together to formalize the options topics, date(s) (day and night options) via Zoom and present them at the next Building Committee meeting.

Next steps

- Committee feedback/next steps
- Alexa reported that Heather has not shared information with her on this but will reach out to her once Heather returns from vacation
- Hill to add Community Outreach on the next agenda

**VALUE MANAGEMENT**

- Dawn kicked off discussion.
- Sue McCann framed the conversation and path forward for this portion of the agenda; indicating that any discussion relating to the project schedule will need to take place at a future meeting.
- Lorraine led the committee through the recommended Value Management items. **(see attachment)**
  - Only the SMMA “recommended to accept” items were discussed.
  - “Recommended to reject” items will be discussed at the next CMSBS meeting.

At the conclusion of the review of the recommended items (above), two votes were taken.

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**VOTE 1**

Motion to accept the following Value Management recommendations 17B, 47, 48, 49, 53, 61, and 55.

Motion: Steven Stasheski

Second: Court Booth

Votes in favor: Alexa, Court, Frank, Peter, Dawn, David, Laurie, Matt J, Pat, Chris, Charlie P, Matt R

Unanimous. Motion carries

**VOTE 2**

Motion to accept the following Value Management recommendations 36, 38, 39, 40, 41, 54, 64, and 73.

Motion: Steve S

Second: Court B

Votes in favor: Alexa, Court, Peter, Dawn, Laurie, Matt J., Pat, Charlie P, Matt R., Steve S.

Unanimous. Motion carries

Dawn read an email from Heather which provided her thoughts on the items discussed and voted upon.

Lorraine provided a calculated total of today's Value Management efforts resulting from these two votes: (\$1,109,369.00)

**PUBLIC COMMENT**

Chris Reynolds – FinCom observer. Felt that the ed program not being touched is an impediment to the VM process. Suggests that in light of current economic trends that the committee needs to go beyond the \$5M overage to make sure that there is enough funding to complete the project.

Wilson Kerr – spoke favorably about the methods employed during this session today. Felt that despite the committee's repeated statements that the ed program not be touched, the VM will have to start looking at it to see where things can be pulled out. The work done so far and that will continue will show a good faith effort and that there will still need to be a request for more funding to "bridge the delta."

**NEXT STEPS**

Meeting to be held on 8/18 at 7:30 AM to continue Value Management discussion of the balance of the VM items; the "recommended to reject" items in particular.

There was a request that items that had previously seen partial deductions and are still in the project be brought back to the committee for further discussion and potential additional savings – by deleting those scope items completely. These items are 14, 16, and 25.

The meeting ended at 9:56 AM. No role call taken.