

JOINT SCHOOL COMMITTEE

Concord-Carlisle School Committee
Concord School Committee
Hybrid Meeting (Zoom & Ripley Conf. Rm. 4)
July 28, 2021

Present: Sara Wilson, Chair, CCSC
Cynthia Rainey, Chair, CSC; CCSC
Courtland Booth, Vice Chair, CCSC; CSC (via Zoom)
Alexa Anderson, Vice Chair, CSC; CCSC
Tracey Marano, CSC; CCSC (via Zoom)
Fatima Mezdad, CSC; CCSC
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Asst. Supt. of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER & ROLL CALL

Ms. Wilson called the CCSC meeting to order at 8:08 AM, and Ms. Rainey then called the CSC meeting to order. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye;

ORGANIZATION OF THE COMMITTEE

A. Seating of the Concord-Carlisle School Committee members. A motion was made by Ms. Rainey, seconded by Ms. Anderson, to recognize Alexa Anderson, Courtland Booth, Tracey Marano, Fatima Mezdad and Cynthia Rainey as Concord members and Eva Mostoufi and Sara Wilson as Carlisle members of the Concord-Carlisle School Committee. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

B. Election of Officers of the Concord-Carlisle School Committee. A motion was made by Mr. Booth, seconded by Ms. Anderson, to elect Sara Wilson Chair of the Concord-Carlisle School Committee. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye. A motion was made by Ms. Wilson, seconded by Ms. Anderson, to elect Courtland Booth as Vice Chair of the Concord-Carlisle School Committee. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

II. EXECUTIVE SESSION

A motion was made by Mr. Booth, seconded by Ms. Anderson, that the Concord School Committee and Concord-Carlisle School Committee would enter into Executive Session under Purpose 3 of the Open Meeting Law: To discuss strategy with respect to litigation, regarding the case of L.Y. v. Kester Kreuger, CCTV, Inc., Town of Concord, and Concord-Carlisle Regional School District, and return to Open Session. The motion was approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye, and Open Session ended at 8:18 AM.

The committees returned from Executive Session at 8:37 AM.

ORGANIZATION OF THE COMMITTEE, continued.

C. Appointment of Concord School Committee Recording Secretary. A motion was made by Mr. Booth, seconded by Ms. Anderson, to appoint Erin Higgins as CCSC Recording Secretary. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

D. Appointment of Treasurer. A motion was made by Mr. Booth, seconded by Ms. Anderson, to appoint Allison Brake as Treasurer of the Concord-Carlisle Regional School District. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

E. Appointment of Committee Representatives:

1. Adult & Community Education liaison - Ms. Mostoufi
2. EDCO Advisory Board – Ms. Wilson
3. EDCO Board of Directors – Dr. Hunter
4. Concord Finance Committee Observer - Ms. Anderson and Ms. Rainey
5. PEG Access Advisory Committee – Mr. Booth
6. Policy Subcommittee – Ms. Mezdad, Mr. Booth and Ms. Mostoufi
7. Concord Select Board Observer – Ms. Anderson
8. Concord Financial Audit Advisory Committee – Mr. Booth
9. SEPAC (Special Education Parent Advisory Council) – Ms. Anderson and Ms. Mostoufi
10. Carlisle BOS/Finance Observer – Ms. Wilson
11. Climate Action Advisory Board Observer – Ms. Marano
12. Calendar Committee – Ms. Marano
13. CPS-RSD Sustainability Committee – Ms. Mezdad
14. CMSBC – (Concord Middle School Building Committee (CMSBC) – Ms. Anderson

A motion was made by Mr. Booth, seconded by Ms. Anderson, to appoint the slate of SC members to the assigned liaison roles, as proposed. The motion passed by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

A motion was made by Ms. Marano, for CSC, seconded by Ms. Anderson, for CSC, to elect Ms. Anderson and Mr. Booth to the CMSBC. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Rainey, aye.

Dr. Hunter introduced the newly appointed METCO Director, Heidi Harris. Ms. Harris stated that she was looking forward to working with the staff and students and hopes to be an asset to the team.

IV. PUBLIC COMMENTS

1. Pat Nelson, 52 Cottage Lane, Concord, MA. On behalf of the CMSBC, Ms. Nelson thanked the SC for considering the request of the CMSBC and for keeping the communications piece going between the SC and CMSBC. Ms. Nelson welcomed Ms. Anderson to the CMSBC.

2. Karlen Reed, 83 Whits End Road, Concord, MA. Ms. Reed thanked the SC for making an appointment to the PEG Access Advisory Committee, noting that they are starting the franchise renewal project. She asked when the studio would be allowed to open again for student and adult use. Dr. Hunter stated that the studio has been opened, with employees being allowed initial access.

Ms. Mezdad stated that the use of the new SC email addresses has not been discussed publicly, noting that she has questions around security and access, and has thus not joined. Ms. Mezdad also reminded the chairs that she requested a SC meeting accommodation for next April, due to Ramadhan. She requested having a public discussion around the SC emails during a future meeting in open session. Ms. Rainey stated that the SC was not aware of her concerns and Ms. Mezdad stated that she did not want to discuss this through email. Mr. Booth stated that the concordps.org address provides transparency, suggesting taking a vote on the email accounts, and Ms. Wilson noted that communications are a critical part of the committee.

A motion was made by Mr. Booth, for CSC and CCSC, seconded by Ms. Marano, for CSC and CCSC, that the CSC and CCSC formally adopt and approve the concordps.org email addresses and supporting logic and rational. Ms. Mezdad asked if there was a user agreement available, who had access to the email and could the email be tampered with. Dr. Hunter stated that IT could access emails that are sent and can reset passwords, noting that she can't think of any reasons they would need to do this. She stated that IT does not know passwords to the email accounts, noting that security would actually be increased under district protections. Ms. Rainey stated that the SC needs to use these email accounts to be in compliance with the law. Ms. Mezdad asked to have concord.gov addresses instead and Ms. Wilson stated that she and Ms. Mostoufi are not Concord employees. Ms. Mezdad asked about a user agreement and Dr. Hunter stated that it's embedded in the district user agreement, and Mr. Booth noted that the policies are SC policies. The motion passed by

roll: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, nay (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

V. READING OF THE MINUTES

A. Open Session: 5/18/21, 5/25/21, 6/1/21, 6/8/21, 6/15/21. Executive Session: 5/4/21, 5/11/21, 5/18/21, 5/25/21, 6/1/21, 6/8/21, 6/15/21. A motion was made by Ms. Anderson, seconded by Mr. Booth, to accept the Open Session minutes from 5/18/21, 5/25/21, 6/1/21, 6/8/21, and 6/15/21 and Executive Session minutes from 5/4/21, 5/11/21, 5/18/21, 5/25/21, 6/1/21, 6/8/21, and 6/15/21. Mr. Booth proposed an amendment to the motion, noting that the 6/8/21 minutes be amended to reference remarks he made regarding the Assistant Superintendent appointments. A motion was made by Ms. Anderson, seconded by Mr. Booth, to remove the 6/8/21 minutes from the motion. The motion was approved by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye. The original motion was approved by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both).

VI. CHAIRS & LIAISONS REPORT

Ms. Wilson stated that Carlisle has seated a new committee.

Ms. Rainey stated that Select Board met regarding DEI and that the Finance Committee discussed a different process for guidelines.

Mr. Booth stated that the CMSBC has a meeting at 7:30 AM the next morning, July 29th.

VII. CORRESPONDENCE

Ms. Rainey stated that CSC received correspondence on the rooms at Ripley school and one from a potential candidate.

VIII. SUPERINTENDENTS REPORT

Dr. Hunter highlighted summer activities, stating that there is fluidity to staffing over the summer as needs arise. She stated that things are changing with COVID daily and the CDC has recommended masks for everyone, noting that she is waiting for DPH and DESE guidance shortly. She stated that this would be a fluid conversation for the month of August.

Mr. Stanton provided an update on the Thoreau fire, noting the amount of progress that has been made. He stated that the walls, ceiling tiles and cabinets have been removed. He stated that he continues to work with the insurance company and Rebuildex, noting that the district is looking at options for tents. Dr. Hunter noted that all of the students would remain at Thoreau, noting that the Thoreau staff is collaborating and coming up with creative solutions.

Mr. Stanton recognized Russ Hughes, Facilities Director, for his management of the capital projects, noting that it has been the smoothest capital season he has been a part of. He stated that, regarding the well at Willard, Phase I has been completed and the district will be sending out bids for Phase II. He stated that the boiler exhaust extension and chiller at Willard would be completed by the end of August. He stated that the ERUs at Alcott will be installed the third week of August. Mr. Stanton stated the rooftop units at Ripley are being engineered. He stated that the charging station at Knox Trail has a scope of work and the district will be going out to bid.

Dr. Hunter stated that summer school was a success. She stated that Student Services Director, Ruth Grube, has given her 60-day notice and that the district will be hiring an interim one-year replacement, holding a search for a permanent director over the winter.

Ms. Wilson suggested having an additional meeting on August 17th.

A motion was made by Mr. Booth, seconded by Ms. Marano, to move Item X. D Vote to Approve CCHS Trips to precede Item IX. A School Committee Goals. The motion passed by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

Vote to Approve Two CCHS Trips. John Reed, from CCHS, provided an overview of the 2-night football teambuilding trip to Camp Cedar in Casco, Maine, noting that all MIAA guidelines will be followed during the trip. Dr. Hunter stated that

the second trip for approval was the annual Girls Varsity Soccer trip to Camp Merriwood in Ordford, NH, noting that this was the 6th year the trip has taken place. A motion was made by Mr. Booth, seconded by Ms. Anderson, to approve the two overnight trips, as outlined, with the condition that a signed liability waiver is received from all participants. The motion passed by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

IX. DISCUSSION

A. School Committee Goals 2021-2022. Ms. Wilson shared the goals document, reviewing the standard goals and the goals within DEI and Special Education. She noted the additional item under budget of reviewing community use of school facilities and better understanding of facility fees and associated costs and revenues. Under Community Engagement, Ms. Wilson noted holding community coffees and listening sessions. Under the Cultural Competency goal, she noted evaluating training and developing goals for continued growth in cultural proficiency and supporting the DEI position. Ms. Wilson stated that the SC is also hoping to take a deeper dive into Special Education programming and help frame job responsibilities for the new Special Education Director. Ms. Mostoufi also noted a goal of efficient communication and information flow, as well as having time to discuss CCRSD specific items. The SC agreed to discuss the goals further at the upcoming workshop.

X. ACTION ITEMS

A. Vote to Accept CEF Grant Donation. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Marano, for both CSC and CCSC, to accept the \$57,820.59 grant donation from the Concord Education Fund, with many thanks. The motion passed by roll call: Anderson, aye (for both); Booth; aye (for both); Marano, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

B. Vote to Surplus Books at CCHS. A motion was made by Mr. Booth, for CCSC, seconded by Ms. Anderson, for CCSC, to approve the removal of materials at CCHS, as identified in Mr. Mastrullo's memo of June 17, 2021. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

C. Vote to Approve FY21 Trust Fund Interest Distributions. A motion was made by Mr. Booth, for CCSC, seconded by Ms. Anderson, for CCSC, to accept the donation of \$1,800 in accordance with the 1878 bequest of Cyrus Stow, with thanks. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

XI. ADJOURNMENT – CCSC

A motion was made by Ms. Rainey, seconded by Ms. Anderson, to adjourn the CCSC portion of the meeting. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye, and the CCSC meeting adjourned at 10:26 AM.

XII. DISCUSSION

A. Concord Capital Planning Task Force Recommendations. Ms. Rainey shared the Concord Capital Planning Task Force recommendations presentation, noting that the School Committee would be meeting jointly with the Select Board in September and December.

XIII. ACTION ITEMS

A. Vote to Approve Concord Capital Planning Task Force Recommendations. A motion was made by Mr. Booth, seconded by Ms. Anderson, to approve the Concord Capital Planning Task Force recommendations. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Rainey, aye.

B. Vote to Approve Concord Teachers' Association Three-Year Successor. Mr. Booth thanked the CTA and Administration for their cooperation in the negotiations and reviewed the agreement. A motion was made by Mr. Booth, seconded by Ms. Anderson to approve the Concord Teachers' Association Three Year Successor Agreement for the period of Fiscal Year 2022-2024, with the COLAs as described. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Rainey, aye. Ms. Mezdad abstained from the vote, stating that she felt this was a burden to the taxpayers.

XIV. ADJOURNMENT

A motion to adjourn was made by Ms. Anderson, seconded by Mr. Booth. The motion passed by roll call: Anderson, aye; Booth; aye; Marano, aye; Mezdad, aye; Rainey, aye, and the CSC meeting adjourned at 10:40 AM.

Respectfully submitted,

Erin E. Higgins

Approved: 9.14.21

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CEF	Concord Education Fund
CMLP	Concord Municipal Light Plant
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
E&D	Excess and Deficiency
OPEB	Other Post-Employment Benefits
PD	Professional Development
SC	School Committee
SOI	Statement of Interest