

**Town of Concord
Conservation Restriction Stewardship Committee**

Minutes of July 27, 2021 Meeting
141 Keyes Road, Concord, MA

Attendees: Mary Ann Lippert (Chair), Annemarie Altman, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Visitor: Susan Bates, Liaison to the Select Board

Mary Ann called the meeting to order at 3:05 pm.

1. Jane motioned and Neil seconded the approval of the June 22, 2021 meeting minutes. All voted in favor.
2. The office is investigating the acquisition of a Bad Elf Bluetooth GPS receiver for improving the reliability and accuracy of the Field Maps app on the iPad tool. Mary Ann reported that activation of a smartphone hotspot achieved acceptable accuracy.
3. Colleen will develop a process for sequential numbering of only the photos used and their associated photopoints shown on the route-of-travel map in the monitoring reports.
4. Colleen will clarify whether the Field Maps azimuth is true or magnetic north.

5. Committee Work

5.1. Monitoring in progress

CR #	Name	Address	Assignees	Action/Status
4	McMillen/Punkatasset Hill	775 Monument St	Mary Ann/Annemarie	Colleen – photopoint map Mary Ann – complete report
8	Old Pickard Farms Trust II	31 Old Pickard Rd and 3x, 17x, 16A Stone Root Lane	Michelle/Jane	Site visit completed Michelle/Jane – prepare report
22	Emerson	22 South (19A Estabrook Rd.)	Rich/Michelle	Office – review report
63	MetWest Development	64B Main St	Neil/Annemarie	Colleen – photopoint map Neil/Annemarie – complete report
120	Assabet Wood Lot	18B Squaw Sachem Trail	Jane/Art	Colleen – photopoint map Jane/Art – complete report
124	Macone Farm	79 Macone Farm Lane	Mary Ann/Michelle/Jane	Completed
1005	Brewster's Ridge	Monument St	Art/Mary Ann	Site visit completed Colleen – photopoint map Art/Mary Ann – complete report
1023	South Meadow Ridge	62A and 39Y Old Marlboro Rd	Art/Michelle	Colleen/Art – finalize report

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.2. New Monitoring Assignment

CR #	Name	Address	Assignee	Action/Status
37	Emerson	299 Estabrook Rd	Annemarie/Jane	Office – send letter to owner

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.3. BDR in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Office – photopoint map Mary Ann/Neil – finalize report

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.4. No new BDRs are planned.

6. Invasive species are often found on CR properties. Guidance for identifying, controlling, and removing invasives is on the Town’s webpage: Home>Government>Departments>Natural Resources>Invasive Species in Concord. Information is also available from SuAsCo CISMA (Cooperative Invasive Species Management Area).
7. Delia distributed to members a Natural Resources Commission pamphlet entitled “A Homeowners Guide to Working Near Wetlands and Streams.”
8. Delia reported no change in status of the CR documentation for new CRs at 2142 and 2160 Main St.
9. The committee’s next meeting is Tuesday, August 24, 2021 at 3:00 pm at 141 Keyes Rd.
10. A motion to adjourn was made by Michelle and seconded by Jane. All voted in favor. The meeting adjourned at 4:05 pm.

Respectfully submitted,

Art Schwope