Date: Tuesday July 27, 2021

Location: Zoom Meeting Call – Meeting ID: 860 5640 9029, Passcode: 837480

Present: Casey Atkins, Chair and Voting Member (April 2022, 2nd term)
Jennifer Lutz, Voting Member (June 2022, 1st term)
Paul Boehm, Voting Member (end of the month following 2023 Town Meeting, 1st term – CPC)
Pete Funkhouser (February 2023, 1st term)
Jim Howard (end of month following 2024 Town Meeting, 1st term)
Anna McKeown, Recreation Director
Andy Dutton, Beede General Manager
Matt Johnson, Select Board Liaison
Amrith Kumar, Finance Committee Liaison
Jennifer Lutz, Voting Member (June 2022, 1st term), joined meeting after Approval of Minutes

Meeting Start: Called to order at 7:01P

Recreation Committee Chair
Ms. Atkins as the Recreation Committee Chair called a rollcall to start the meeting.
Second by Mr. Boehm. All in favor.

Introductions: Jim Howard and Amrith Kumar

Approval of Minutes from Recreation Commission meeting on May 25, 2021
Ms. Atkins as the Recreation Committee Chair called a rollcall to approve last meeting minutes.
Second by Mr. Funkhouser. All in favor.

Public Input: None

Appointment: Ms. McKeown highlighted the current schedule of terms

General Updates:

Administrative Code
Ms. McKeown shared screen of revised Administrative Code dated 6/8/21. Ms. Atkins as the Recreation Committee Chair called a rollcall to approve. Mr. Boehm mad a motion to accept. Second by Mr. Funkhouser. All in favor.
Ms. McKeown will forward document to the Town Manager’s office for Select Board approval.

Tennis Backboard at Emerson Park
Ms. McKeown presented the benefits of supporting a new installation that would cost $3,000-$6,000: park improvement goal, practice opportunities, general programming support, improved technology, matching sunup to sundown timing, posting signage. Versus local residents managing a fundraising effort, Mr. Boehm highlighted that CPA funds might be available through the application process. Ms. McKeown notes the location
Department Update:

Beede Center
Mr. Dutton shared that membership count currently stands at 1026 with 83 added since February. Fall programming sign-up in August with September 13 start week, new Scuba class added, and Otters youth swim team expansion. Marketing with White Pond access, Constant Contact, Fall brochure, and Sleepy Hollow 5K on October 30. The Annual Shutdown returns at the end of August: Pool backwashes, Facilities trade crews, Compass cleaning, new door signage, new pool vacuum. Applications being finalized for the hiring of a new Aquatics Program Manager in August.

Christian's Law
Ms. McKeown shared facts related to Christian's Law and how a new registration submission would impact aquatics facilities. Requiring indoor facilities to have lifejackets for all participants: logistics, swim testing, cost, storage. The situation will continue to be monitored with regarding potential impact to Concord.

White Pond
Ms. Atkins asked about marketing efforts related to swim lesson and Mr. Dutton shared the positive nature of access to Beede this summer. Mr. Boehm asked about water quality issues and Ms. McKeown shared that town storm water management system with site reconvocation this fall.

Hunt Recreation
Ms. McKeown shared that Concord-Carlisle Community Chest grant of $8,000 to support scholarships to summer camps. Assistant Director's job be reposted with a better timeline being the end summer programming. Budgets being introduced to staff members with budget goals for FY22. Childcare at all three elementary school with much involvement from connecting parent groups. Emerson Park schedule to be completed at the end of August with early September use by fall teams. Sports field rentals continue with defined turf management goals. New multipurpose Emerson Park shed. Special events each month: park movie, Beede 5K, Halloween, Monday turkey hunt, tree lighting. Sports programming: summer lacrosse league, pickleball lesson, basketball, co-ed volleyball, pickleball, traditional fall. Power soccer athletes making the Hunt Recreation Center gym their practice location with weekend access. Afterschool programs over 90% full with increased staff needs directly related to programs expansion.

COVID
Mr. Boehm asked about mask requirements related to new CDC recommendations. Ms. McKeown noted that state rules are being followed, some camp numbers remain small, PPE inventory is strong, and best practices messaging continues.

Strategic Planning
Ms. McKeown shared document of Recreation Commission feedback and the connecting goals. Like facility plans looked at related to timing with a 5-10 year time plan standing out for facility needs. Commission members noted the need to inventory Town assets and how they relate to recreational programming, with overall Town stakeholders identified. Ms. McKeown presented the idea of forming a subcommittee to manage the workload and the need to have focused meetings related to Strategic Planning. Vender quotes ready to be presented at the Special Town meeting in December. Ms. Atkins as the Recreation Committee Chair called a motion to form a subcommittee of Mr. Funkhouser and Mr. Boehm with Ms. McKeown as the facilitator. Second by Mr. Boehm. All in favor.
Reports from Liaison

Mr. Johnson (Select Board) shared Trails Committee discussions about biking trail needs for mountain biking.

Mr. Kumar (Finance Committee) left the meeting early and made no report.

Mr. Boehm (CPC) shared the celebration of the 2021 warrant article passage and its requested funding. Noted that the 2020 Preservation Commission Report allows for funding in the area of recreation.

Public Input

None

Old Business

None

The next Recreation Commission Meeting will be held in-person at the Hunt Recreation Building on Tuesday, September 28 at 7:00P. Ms. Atkins motioned to adjourn the meeting at 8:46P. Mr. Boehm seconded the motion. All in favor. Minutes taken by Andy Dutton.