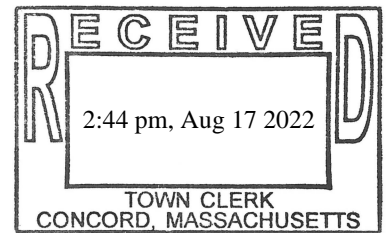


The Hugh Cargill Trust Committee
Minutes of the public meeting held July 12, 2022



Co-Chair, Robert Abraham called the public meeting conference call to order at 9:30 AM.

Present from the Committee: R. Abraham, Co-Chair & Tax Relief; L. Rosborough, Intake; Treasurer, K. Berger, Clerk. Absent: E. Elden, Co-Chair; D. Whitfield.

Also present: Terri Ackerman, Select Board liaison; Karlen Reed, member of the public.

APPROVALS

Minutes: The public and executive minutes of June 21, 2022 were unanimously approved for release.

Treasurer's Report: The Treasurer's Reports for July 2022 were unanimously approved. Deena noted that a \$10,000 deposit from CMLP will be reflected in next month's report.

NEW BUSINESS

Minutes Best Practices- The amounts approved for applications during Executive Session can vary slightly from actual amounts distributed. Terri Ackerman stated that an approximate number is sufficient for committee minutes.

Website feedback, suggestions, updates- to be discussed further next month.

Trustees of Town Donations- after discussion, the group recommended that the Hugh Cargill Trust should accept the funding of ~\$20,000. There is another meeting of the Trustees on July 26th.

CMLP request for funds- as noted earlier, the deposit will show up in next month's treasurer's report.

Community communication- getting the word out: messages printed on the town correspondence, CMLP, real estate bills, recreation department (already does this), town meeting mailers, etc.- ongoing discussion

CONTINUING BUSINESS:

Update on Tax Relief – Bob advises that we have received 48 applicants. Two of these applications have not yet been returned. He will continue to follow up with the non-responders. Only 1 applicant did not meet criteria for aid.

Phone System - The new phone system works in terms of clients calling in; however, committee members have had to use their personal phones to call out. The committee is waiting to hear back from Mike Gibbons on how the issue might be resolved.

Website- is the new tax relief application on the website? The one currently on the website needs to be updated to a PDF with a town logo. Bob is working with Mike Gibbons on this. Terri added that a new town employee will take on the project of cleaning up the town web pages.

OTHER BUSINESS:

None

Adjournment: On a motion made and seconded, the meeting was adjourned at 9:58 AM from open session to executive session for the purpose of discussing individuals or families seeking assistance, the disclosure of which would be a violation of privacy.

R. Abraham Aye

K. Berger Aye

L. Rosborough Aye

NEXT MEETING: scheduled for Aug 9, 2022 at 9:30 AM.

Respectfully submitted,

Katharine Berger, Clerk, HCTC