

**Town of Concord  
Conservation Restriction Stewardship Committee**

Minutes of July 9, 2019 Meeting  
141 Keyes Rd, First Floor Conference Room

Attendees: John Ferguson (Chair), Mary Ann Lippert, Neil Ryder, Art Schwope, Jane Wells,  
Michelle Wiggins, Delia Kaye, Natural Resources Director

John called the meeting to order at 3:05 pm.

1. Because the Minutes of the April and May meetings had not been distributed to the membership, review and approval was deferred to the next meeting.

**2. Committee Work**

2.1. Monitoring in progress

CR #	Name	Address	Assignee	Action/Status
100	Hurley	Pond View Lane	Jane/Rich	Visit performed. Report in progress.
112	Elm Brook	Elm Brook Way	Art/Michelle	Delia to send notification letter
124	Macone Farm	79 Macone Farm Rd	Jane	Delia to reconnect with owner to update status of restoration work.
134	Nashoba Brooks School	Strawberry Hill Rd	John	Delia to send notification letter. CR #134 has two parts; one temporary and one permanent.
137	Concord River Walk	1631 Main St	Mary Ann/Richard	Report submitted and reviewed. Work complete. Sent to landowner.
141, 142	Domini, Brett	Lowell Rd	John	Owner is pursuing a revised plan for restoration. Delia maintaining contact. Visit upon completion of restoration.
148	Monsen Farm	Monsen Rd	Mary Ann/Michelle	Visit performed. Report in progress.
154	Black Birch	Forest Ridge Rd	Neil	Visit performed. Report in progress.
1005	Brewster's Ridge	Monument St	John	Draft monitoring report requires more photographs. Fall visit planned.
1019	Landmark	ORNAC	Mary Ann	Delia to send notification letter.

Note: First-named assignee is Leader.

## 2.2. Monitoring to be assigned

CR #	Name	Address	Acres	Action/Status
None				

Delia to recommend next CRs for monitoring.

## 2.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1001	Ayrshire	Ayrshire Lane	John	Initial visit conducted. Return visit (planned for Fall) needed for photographs and to visit balance of parcels. There are six different landowners with whom to coordinate.

## 2.4. BDRs to be assigned

CR #	Name	Address	Acres	Action/Status
123	Macone Farm	57 Macone Farm Lane	2.3	Awaiting completion of CR. Commonwealth requires survey baseline. Delia to monitor
1002	Bartkus Farm	Bartkus Farm	12.9	BDR desired but not urgent
1027	Wright Farm	Wright Farm Rd	27.3	BDR desired but not urgent

John is the only member who has conducted a BDR. Suggested that Delia use one or two of the BDRs-to-be-assigned as a training exercise for other members.

## 3. Other Business

- 3.1. Lori Capone resigned from Town of Concord. Delia reported that the search for Lori's replacement is active with many promising resumes received. Interviews will begin soon.
- 3.2. Delia reminded committee members that John's term has ended and encouraged members to seek candidates to maintain the committee at seven members. She recommended that a candidate with GIS capabilities would be a good addition.
- 3.3. Jane reported that the Member Orientation Checklist and Monitoring Visit Checklist are finished and posted on Google Drive. Any recommendations for revisions should be sent to Jane.
- 3.4. Using several CR site plans, Delia informed members of the different types of bounds (e.g., stone, pipe, cement, and drill holes) and how they are called out on the plans. Delia also showed members how topological features are called out on the plans.
- 3.5. Delia will produce laminated placards suitable for placement on vehicle dashboards during a monitoring visit to identify the vehicle as that of a CRSC member. Members will pick up the placards at the office or at the next meeting.

- 3.6. Delia distributed a new Division of Natural Resources brochure entitled “Native Plants for Sustainable Landscaping.” It identifies 30 or so plants/shrubs/trees. Also noted was that the app iNaturalist can be useful for identifying flora and fauna. iNaturalist is available for Apple and Android and is described at iNaturalist.org. She noted that the website contains information and identification tips on invasive species and offered to provide a training.
- 3.7. Delia will acquire and make available to members permetherin for treating clothing for insect repellency (e.g., mosquitoes and ticks).
4. The committee’s next meeting is Tuesday, August 27, 2019 at 3:00 pm in the first floor meeting room at 141 Keyes Rd.
5. The motion to adjourn was made by Art and seconded by Michelle. The meeting adjourned at 4:20 pm.

Respectfully submitted,

Art Schwope