

Minutes of the CLRPC Meeting of June 29, 2018

Pursuant to a notice filed with the Town Clerk, the Comprehensive Long Range Plan Committee (CLRPC) met at 8:00 a.m. on June 29, 2018 in the first floor meeting room, 141 Keyes Road, Concord, MA.

Members Present:

Elise Woodward, Co-Chair

Gary Kleiman, Co-Chair

Tory Lambert

Sharyn Lenhart

Barbara Morse (arrived 8:14)

Nick Pappas

Peggy Briggs

John Boynton

Peter Hunter

Marcia Rasmussen, DPLM Director

Elizabeth Hughes, Town Planner

Susan Silberberg, CivicMoxie, CLRP Consultant

The meeting was called to order by Ms. Woodward at 8:00 a.m., who stated that the meeting was being recorded.

As this is the last scheduled meeting, the Committee authorized the Clerk to review and accept the meeting minutes of this meeting.

Minutes from June 15th and June 22nd

Mr. Pappas questioned whether comments made in the June 15th minutes regarding support for farm worker housing made it into the final draft Plan. Ms. Woodward stated that the Committee would be going through the final punch list later in the meeting.

Mr. Pappas moved to accept the minutes of June 15th as written. Ms. Briggs seconded with all voting in favor.

Mr. Hunter moved to accept the minutes of June 22nd as written. Mr. Pappas seconded with all voting in favor.

The committee reviewed the action items in the two sets of meeting minutes. Ms. Woodward questioned whether an action item in the June 15th minutes calling for a statement in the Executive Summary regarding growth was addressed in the latest revision to the Committee's satisfaction. Discussion on this topic was followed. Mr. Boynton commented that he did not find the statement regarding growth in the Executive Summary. The Committee agreed to add this to Section 2 and Mr. Boynton would draft a statement.

Mr. Kleiman noted that Ms. Zaunbrecher had recommended that the consultant collect and distill all of the recommendations dealing with agriculture into a text box. The Committee agreed that it should be added to the Open Space Section.

Mr. Boynton suggested that the Executive Summary should make clear that the plan is aspirational and not an operational plan and we have not figured out how to pay for everything. He offered to provide this statement as well. Mr. Kleiman suggested this statement be included at the end of the process section.

The Committee discussed adding a tag line below the Plan title and agreed to Envision Concord-Bridge to 2030 "Balancing Change with Tradition"

Ms. Woodward noted a comment from Mr. Bryant in the June 22nd minutes regarding coordinated marketing in the Executive Summary and whether that was adequately addressed. The Committee discussed this topic under Big Idea #1 second bullet and agreed it would include goals and action plans.

Correspondence

Ms. Woodward acknowledged two emails from Tanya Gailus regarding revisions to the appendix and suggested changes to Section 4.4 Goal 5.

Ms. Gailus clarified that her comment was to add to the appendix the private interviews between the consultant and developers. Ms. Woodward clarified the various meetings, public hearings and listening sessions and confirmed summaries of all such meetings would be included.

Ms. Woodward read Goal 5 under Section 4.4. Ms. Gailus clarified her comment. Mr. Kleiman suggested amending the language to say “consider ways to preserve and strengthen the existing program to plant street trees.” The Committee agreed.

Ms. Woodward reviewed Ms. Gailus’s comment on changes to Item 7. Ms. Woodward suggested amending the language to say “consider increasing current, or adding new incentives, for individuals to make choices that further Concord’s natural preservation and sustainability goals.” The Committee agreed.

Final Draft Plan

Ms. Woodward reviewed the additional comments received from Mr. Lambert, Mr. Pappas, and Ms. Lenhart. The Committee discussed their comments and made various edits to the Plan regarding including ride service options for seniors, housing, sewer improvement fees, coordination of parks & recreation and to clarify the difference between a value statement and a vision statement.

Ms. Morse noted that in the Big Idea regarding downsizing of housing, it needs to include something other than building new housing.

Mr. Boynton suggested changing Section 4.1, Goal 1 Action 5 to read “support the expansion of services, programs, and access to resources available through the libraries.”

Ms. Woodward noted some concerns with the completeness of the Fiscal Section and commented that Ms. Rasmussen will be reviewing the whole Plan for final accuracy, consistency and readability.

Ms. Briggs thanked Mr. Kleiman and Ms. Woodward for all of their work pulling everything together.

Ms. Rasmussen thanked all of the Committee members, noting it has been the most rewarding committee to work with in her 32 years with the Town.

Mr. Boynton asked who would be signing off on the final layout of the Plan. Ms. Woodward suggested that the final layout of the Plan be sent to the Committee when it is sent to the Planning Board and if members see any other changes, members send individual memos to the Planning Board for their consideration prior to adoption. The Committee agreed.

Public Comment

Tanya Gailus, 62 Prescott Road opined that the Vision Statement regarding the Town seeking sustainable growth is not accurate.

Final Draft Plan

Mr. Lambert moved to accept the Comprehensive Long Range Plan dated June 26, 2018 as amended to be presented to the Planning Board on July 24th for Approval and to the Select Board on July 30th for Acceptance after completion of the graphics and layout by CivicMoxie. Ms. Lenhart seconded with all voting in favor.

Mr. Kleiman noted that a previous League of Woman Voters comment was that the Plan should not have too much “planner speak” and needs to have a Concord voice. He believes that the Committee is the Concord voice and with over two years of work, this Plan really does represent Concord’s voice. Mr. Kleiman recognized the Committee, Town staff and the consultant’s efforts.

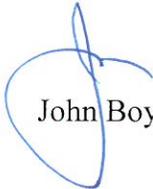
Ms. Woodward asked Ms. Silberberg to comment on the Matrix. Ms. Silberberg gave an overview of the development of the matrix and its purpose. The Committee agreed that the Matrix for each Section would be included at the end of each of the Plan Sections. Ms. Silberberg appreciated working with the Committee and noted it has been a privilege.

The meeting adjourned at 9:35 am.

List of documents presented which are on file in the Planning Division Office at 141 Keyes Road, Concord, MA:

- Draft Plan 6-26-18
- Draft Implementation Action Chart 6-20-18
- Mock-up Layout Synergy Matrix 6-15-18

Respectfully submitted,



John Boynton, Clerk