

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on June 23, 2022.

Members Present: John Arena III, Gary Clayton, Di Clymer, Henry Dane, Tish Hopkins, Richard Loughlin, David Wood
Guests Present: Fred Ryan (nominee for Executive Committee) & Simone Monteleone (Superintendent of Minute Man National Historical Park)

Call to Order: The meeting was called to order at 7:00 PM. – A quorum being present.

1. Administrative & Committee Updates
 - a) Minutes from the June 16, 2022 meeting were reviewed and approved by unanimous vote.
 - b) Members will fill in the missing information on the committee contact list for their respective subcommittees, and send to Henry who will update the list to re-circulate to all.
 - c) Henry met with Suzie Barry of the Lexington Select Board as a means to open a conversation on cooperation between both Concord and Lexington, particularly scheduling and timing of events. Lexington has retained a Public Relations Firm as part of the 2025 festivities. Committee discussed looking further into a similar approach for promoting Concord events as we move forward.
 - d) Henry also spoke with Michael Lawson, the town liaison with the State's 250th committee. It was learned that funding will most likely be event focused, and further, a specific focus on diversity and inclusion is expected.
- 2) Subcommittee Discussion
 - a) With many of the charges drafted and reviewed, members will further communicate with the subcommittees they are leading to set up an initial meeting. Members will communicate with Henry on this progress. Exchanging ideas to better organize an overview of the intended events will assist in determining budgetary needs.
- 3) Looking Ahead
 - a) Finance
 - i) Rick will meet with Kerry Lafleur, Town Manager, regarding 2025 event funding.
 - ii) Committee discussed the notion of setting up a revolving fund or non-profit to appropriate funds overtime as needed, with final disbursements made at the time of the event.
 - b) Committee agreed on a summer meeting schedule as follows:
Thursday, July 14th; Thursday, July 28th; Thursday, August 11th; Thursday, August 25th; Thursday, Sept. 15th
 - i) Members are requested to keep Henry updated on attendance issues that arise for the above dates to ensure a quorum is present.
- 4) Next Meeting is scheduled for Thursday, July 14, 2022 at 7 pm in the Trustees Room of the Library
- 5) Meeting adjourned at 7:51 pm

Minutes respectfully submitted,
John Arena III

