



Library Committee Meeting  
Minutes  
June 21, 2022 – 7:00 p.m.  
**Via Zoom**

**Attended**

Committee: Krysten Morganti (Chair), Kathleen Reidy, Sara Pacelle

Also in attendance: Emily Smith (Library Director), Sherry Litwack (President, Library Corporation), Ricky Sirois (Assistant Library Director), Remi Cunningham (Reference Librarian), Farhanah Sheets

**Acceptance of Meeting Minutes**

Krysten called meeting to order at 7:05. This meeting did not have a quorum of Library Committee members in attendance and proceeded without any matters brought to a vote.

Committee will vote on approval of minutes at our next meeting.

**Introductions**

Emily introduced Ricky Sirois, the Library's new Assistant Director. Emily also introduced Reni Cunningham, Reference Librarian. Reni works with the Library's Collection Development Policy and is also involved in the library's sustainability efforts.

Krysten recognized Farhanah Sheets who was in attendance as potential new committee member. Farhanah introduced herself.

**Library Director's Report**

- Second Open House to celebrate the new building was held 6/18/22. This included a concert on the lawn and trustees gave tours
- There was great turnout for Shakespeare programs in May.
- Special Collections has a new intern helping to process materials.
- Two turtles arrived in the Children's Room.
- Concord Rec has started Tuesday visits.
- Musical instruments have been installed in the garden at Fowler.
- The chicks at Fowler hatched and were enjoyed by patrons of all ages.

- The Library welcomed new Assistant Director Ricky Sirois in June and is currently in the process of filling several open, part-time positions.
- Financials – 80% expended for the fiscal year at the end of May and on track to use existing budget by the end of the fiscal year.

### **New Business**

- Bulletin Board Policy
  - This has been updated to include feedback provided by the Library Committee. The policy has been clarified and simplified to state that the public bulletin board will be made available on a first-come-first-served basis and the other board will be limited to town and library information only. Both boards will be clearly labeled.
  - Library Committee will vote on this new policy at the July meeting.
- Collection Development Policy
  - Reni provided a preview of the Library’s updated Collection Development policy.
  - This policy is for municipally owned books and is separate from the Special Collections policy / Library Corporation policy.
  - This new draft policy includes a form for people to make a request for reconsideration of materials, in cases where patrons want to request that materials be removed from the Library collection, in accordance with best practices for public libraries.
  - The Committee can review the draft policy, plan for further discussion at the July meeting, and intend to vote on the new policy in September.

### **2022-2023 Meeting Schedule**

Krysten presented the Committee meeting plan for 2022-2023. Meetings will be every third Tuesday from September 2022 – June 2023.

Emily reported that the Library is planning an All Hands Meeting on July 29<sup>th</sup>. The Library will close at noon that day at both locations so that staff can attend training that afternoon.

### **Library Corporation Update**

- Sherry reported that the two open houses were well received by the community and well attended.
- Special Collections – the busts are back in the rotunda. They’ve been cleaned and, in some cases, conserved.
- Planning for the Library’s 150<sup>th</sup> anniversary in 2023 has begun.

- Doris Kearns Goodwin came to see the Goodwin Forum last week for the first time. The books she donated are now on the shelves. She plans to attend the dedication in the fall.

### **Ongoing Business**

- July 26, 2022 proposed date for next meeting via zoom
- No August meeting

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Adjourned 7:54pm

Respectfully Submitted  
Kathleen Reidy  
July 7, 2022