

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Permanent Memorial Subcommittee of the Concord250 Executive Committee was held in the Trustees Room in the Concord Free Public Library on June 14, 2023.

Members Present: Gary Clayton, Christa Collins, Nancy Koehn, Joe Palumbo, Polly Reeve, Tooley Rogers, and guests Nancy Fresella-Lee, historian and documenter; Nancy Kuziemski of Carlisle

Call to Order: The meeting was called to order at 9:33 AM; a quorum being present.

Minutes of the May 24, 2023 meeting were reviewed and adopted with several modifications. We also reviewed and provided edits to a draft Initiative Summary Statement to be presented to the Conocrd250 Executive Committee.

1) **Sasaki Associates proposal** review - Joe Palumbo lauded “Gift” Panapa who is on the Sasaki team and is an artist-in-residence at the Emerson Umbrella. We expect to involve “stakeholders” - representing historic, education and arts communities in the conceptual design process. Ann Clifford, senior planner with the Department of Planning and Land Management would be a valuable resource. Next steps - Gary to talk with Joe Hibbard and to present the Sasaki proposal to the Town Manager. Tooley to develop Subcommittee members’ availability and meetings calendar for July 1, 2023 - January 1, 2024.

2) **Plant 250 Trees** - Christa will update a Tree Planting Initiative Prospectus, and work to organize a Working Group. She will also explore methods for identifying planting sites - online citizens science website, schools, concerned Concord citizens. She will coordinate a CPC funding request, which has a September 8 application deadline. Tooley to help Christa generally, and by researching other towns which have used CPC funding for tree planting, and help Christa develop application guidelines, and identify who will write letters of support. Possible candidates would be Brian Rosborough, Concord Garden Club, West Concord Green Thumbs, Concord Land Conservation Trust, Concord250 Executive Committee, Richard Forman, Peter Alden, Joe Stein and others.

3) **Honoring/recognizing Concord Veterans** - Gary gave a brief summary of diaries, letters, and documents of Concord veterans in the Library that need to be processed. The Subcommittee will work in partnership with the Library to identify resources to complete this initiative.

It was agreed that the Subcommittee needs to focus on publicity, which will be an agenda topic for the next Subcommittee meeting.

The Permanent Memorial Subcommittee future meetings:

June 28 - 9:15 - 10:45 AM Trustees Room Concord Free Public Library

Meeting adjourned at 10:58 AM

Minutes respectfully submitted, Tooley Rogers

