



MEETING MINUTES
June 1, 2023
via Zoom
4:00 PM

1. Roll Call

The meeting was called to order at 4:03 PM.

Members Present

Stephanie Chrobak
Stephan Bader
Edward Larner
Rick Eifler
Bernice Fousek

Members Absent

Others Present

Jennifer Polito, Executive Director
Linda Escobedo, Select Board
Linda Miller
Lois Suarez

2. Consent Agenda

- a. To approve minutes of the regular meeting of May 4, 2023
- b. To approve fee accountant financials April 2023
- c. To approve payment of the bills/Section 8 disbursements May 2023

VOTED: On a motion by Mr. Larner and seconded by Ms. Fousek to approve the consent agenda.

YES: Chrobak, Bader, Larner, Eifler, Fousek

Resolution 6123.1

3. Old Business

a. Development Updates

Mr. Eifler, development designee, outlined housing production plan, status of Commonwealth Avenue and how the CHA can project base some of our units including condo at Riverbend, home on Commonwealth Avenue and potential for 406 Old Marlboro Rd.

b. CHA Local Properties, LLC

None.

c. Board Member Reports on Committees Attended

Members attended many meetings. Mr. Larner attended DEI and encouraged DEI members to attend our meetings. Mr. Bader attended CHDC and reported that the process for the Junction Village Project is on hold until final SHI numbers come in.

4. New Business

a. Executive Director Report

Report was included in materials. Still having difficulty filing vacant units due to CHAMP. NERC/NAHRO announced two of our residents received scholarships. MassNAHRO announced one of our residents received the Thomas J. Connelly Scholarship. Residents

are invited to conference in Portland, ME for ceremony. CHA will pay their mileage to attend.

b. Day of Action Letter – Transfer Fees

Chair Chrobak drafted a letter related to supporting transfer fees. Letter should be sent ASAP.

VOTED: On a motion by Mr. Bader and seconded by Mr. Larner to approve Day of Action Letter – Transfer fees.

YES: Chrobak, Bader, Larner, Eifler, Fousek

Resolution 6123.2

c. Summer Board Meeting Dates

Our FYE financials will need to be voted on at end of August. Suggestion to have regular board meeting 7/6 and August board meeting towards the end of the month.

5. Public Comment

Select Board Member Escobedo reported that early census data shows that Concord will be three units short on the SHI. She also recommended sending the Day of Action Letter to state and local officials.

6. Adjournment of Meeting

VOTED: On a motion by Mr. Eifler and seconded by Mr. Larner to adjourn at 4:55 PM.

YES: Chrobak, Bader, Larner, Eifler, Fousek

Resolution 5423.12

Respectfully submitted by:



Jennifer M. Polito, Secretary

June 1, 2023

Summary of Documents referenced include the following:

- Meeting Agenda
- Minutes of regular meeting of May 4, 2023
- Fee Accountant Financials April 2023
- Payment of Bills/Section 8 Disbursements May 2023
- ED Report
- Draft letter re: Transfer Fees