

**Town of Concord  
Cemetery Committee Meeting  
June 1, 2022  
In Person and Via Zoom**

Members Present: Mr. Brian Davidson  
Mr. Rod Riedel  
Mr. Jerry Soucy  
Ms. Rebecca Purcell

Also Present: Mr. Aaron Miklosko – Highway and Grounds Superintendent  
Ms. Patricia Hopkins – Cemetery Supervisor  
Ms. Justine St. John – Administrative Assistant for Highway & Grounds  
Mr. David and Mrs. Sandy Nolan, Westminster MA  
Mr. Leo Carroll

**ADMINISTRATIVE ITEMS**

- A-1** The meeting was called to order at 4:03 pm by Mr. Miklosko. All members present.
- A-2** It was announced that the meeting was being audio/video recorded.
- A-3** Mr. Miklosko advised the Committee was in need of a new Chair and Vice-Chair. Mr. Carroll thanked the Committee for all of their work. He has enjoyed being a part of it.

Jerry Soucy made a motion to appoint Brian Davidson as Chair and Rod Riedel as Vice-Chair. Rebecca Purcell seconded. It was voted as follows to approve (4-0)

Rod Riedel – Aye  
Jerry Soucy – Aye  
Brian Davidson – Aye  
Rebecca Purcell – Aye

- A-4** Nine (9) deeds were signed.
- A-5** Next Meeting will be September 7, 2022 at 4:00PM
- A-6** Rod Riedel motioned to accept the meeting minutes from April 6, 2022, Rebecca Purcell seconded. It was voted as follows to approve (4-0)

Rod Riedel – Aye  
Jerry Soucy – Aye  
Brian Davidson – Aye  
Rebecca Purcell – Aye

**DISCUSSION/ACTION ITEMS**

**D-1: STAFF REPORT:**

Aaron Miklosko, Highway & Grounds Superintendent, gave an update of May activities in the Cemetery. In preparation for Memorial Day, members of the Maynard-Clinton Elks Lodge

volunteered with Cemetery staff to install U.S. Flags on each veteran's grave in Sleepy Hollow Cemetery. It was a well-attended event. Memorial Day was observed last weekend and Ms. Hopkins did an outstanding job making sure the cemeteries were well maintained. Einsteins is continuing their mowing/maintenance of Sleepy Hollow Cemetery. Mr. Miklosko advised the bollards purchased by the Friends of Sleepy Hollow have arrived and will be installed by Einsteins next week. CPW staff is still waiting for a quote and then we expect to be able to have a vendor begin the headstone restoration project. The records scanning program has been launched and the public can access the database through the Town website.

There were 2 full burials and 10 cremations in May, and 8 single grave lot and 1 cremation lot was sold.

#### **D-2: NAMING OF PATH FOR MAUSOLEUM LOTS**

Mr. Miklosko updated the Committee on the status of the purchase of a mausoleum lot. It is moving forward, and as such, the path the mausoleums will be on, needs to be named. He suggested, following the patterns of naming in the past, a tree with a "J" name.

Rod Riedel moved to accept and endorse the name of Juniper Path for the mausoleum section of the Knoll. Ms. Purcell seconded the motion, and it was voted as follows to approve (4-0)

Rod Riedel – Aye  
Jerry Soucy –Aye  
Brian Davidson – Aye  
Rebecca Purcell – Aye

#### **D-3: PERPETUAL CARE ABATEMENT-NOLAN FAMILY**

Mr. Davidson gave a brief summary of the discussion from the May meeting. David Nolan wants to put a stone on the grave lot, but there is still past perpetual care due on the lot. Ms. Nolan would like to know if there could be a compromise of \$1,000 vs \$2,000. Mr. Davidson asked if the Committee was allowed to issue a waiver. Mr. Miklosko read from the Cemetery Rules & Regulations regarding perpetual care funds and advised staff members are not allowed to waive the fees. It is before the Committee for them to consider it. General discussion continued about what precedence waiving fees could set, along with the need of perpetual care funds to ensure the Cemetery is maintained now and in the future. Ms. Nolan offered to pay the entire \$2,000 amount. They thanked the Committee for their time and for answering their questions. Mr. Riedel commended Mr. Davidson, Mr. Soucy and Mr. Miklosko for presenting the information on the perpetual care in a way that the family and Committee members could understand.

#### **D-4: COMMITTEE COMMENTS:**

Mr. Riedel gave an update on groundcover in Sleepy Hollow. He is working with Mr. Miklosko and Ms. Hopkins. He is focusing on trying to experiment with different species in an inexpensive way. He is working to germinate some plantings to possibly introduce in the Sleepy Hollow. He also wanted to recognize Mr. Carroll's efforts with this mission as well. He also proposed disbanding the Groundcover Subcommittee.

Ms. Purcell spoke of the celebration of the Friends of Sleepy Hollow and requested the Cemetery Committee develop a letter as a thank you for their support over the years. Mr. Riedel agreed and

suggested it be presented at the anniversary breakfast. Ms. Purcell will write a letter and Mr. Davidson will help with edits and it can be put on the agenda for September 7<sup>th</sup>. Mr. Davidson mentioned the columbarium subcommittee will be meeting on June 22<sup>nd</sup>.

**D-5: PUBLIC COMMENTS:**

Mr. Carroll asked how the path names in Sleepy Hollow were decided-he wanted to know who the people were. Ms. Hopkins spoke to the general history of naming the paths.

**ADJOURNMENT**

Rod Riedel made a motion to adjourn the meeting at 5:05 P.M. Rebecca Purcell seconded the motion and it was voted as follows. (4-0)

Rebecca Purcell-Aye  
Rod Riedel – Aye  
Jerry Soucy – Aye  
Brian Davidson – Aye

Respectfully Submitted,

Approved,

Justine St. John  
Administrative Assistant, Highway & Grounds Division

Leo Carroll, Chairperson  
Cemetery Committee