

**Town of Concord
Board of Assessors Meeting Minutes
May 28, 2020**

Present: Tom Matthews, Chair, William Herring and Tory Lambert
Staff: Lane Partridge, Town Assessor, Carolyn Dee, Sr. Administrative Assistant
Christopher Caramody, Town Manager’s Office

The meeting was called to order at 4:03 P.M.

Mr. Matthews read the Zoom Conference statement provided to all Concord Boards and Committees for a zoom meeting.

“In accordance with Governor Baker’s executive order permitting virtual meetings during the COVID pandemic, the Board of Assessors is conducting this meeting today, May 28, 2020 at 4:00pm eastern on the Zoom platform and in accordance with the Town’s Policy Directive and Guidelines issued on April 1, 2020 and amended on May 7. I ask that all board members, town staff, and presenters activate their video and mute their microphone unless they have something to say or are participating in committee dialogue. This meeting is being recorded and will be available for later viewing on the Town’s website. All committee votes will be taken via roll call. We will start with an attendance roll call. I will announce your name, please reply. For members of the public, please unmute yourself when I’ve opened the meeting to public comment.”

Mr. Matthews took the attendance:

Mr. Matthews - Aye
Mr. Lambert - Aye
Mr. Herring - Aye

MINUTES

February 13, 2020 – Regular Session

On a **MOTION** made by Mr. Herring and seconded by Mr. Lambert it was **VOTED** to **APPROVE** the minutes of the regular session meeting of February 13, 2020.

February 20, 2020 – Regular Session

On a **MOTION** made by Mr. Herring and seconded by Mr. Lambert it was **VOTED** to **APPROVE** the minutes of the regular session meeting of February 20, 2020.

April 14, 2020 – Executive Session

On a **MOTION** made by Mr. Herring and seconded by Mr. Lambert it was **VOTED** to **APPROVE** the minutes of the executive session meeting of April 14, 2020.

MOTOR VEHICLE END OF MONTH REPORTS

Mr. Partridge presented End of Month Reports for Motor Vehicle Excise Tax Abatements for **February 2020** with the following amounts:

2018 - \$ 163.22
2019 - \$1,660.20
2020 - \$9,783.25

On a **MOTION** made by Mr. Herring seconded by Mr. Lambert, it was **UNANIMOUSLY VOTED** to **APPROVE** the motor vehicle excise tax abatements for **2018, 2019 and 2020** as designated in the End of the Month Reports for **February 2020** and as listed above.

Mr. Partridge presented End of Month Reports for Motor Vehicle Excise Tax Abatements for **March 2020** with the following amounts:

2019 - \$ 1,000.45
2020 - \$32,841.57

On a **MOTION** made by Mr. Herring seconded by Mr. Lambert, it was **UNANIMOUSLY VOTED** to **APPROVE** the motor vehicle excise tax abatements for **2019 and 2020** as designated in the End of the Month Reports for **March 2020** and as listed above.

Mr. Partridge presented End of Month Reports for Motor Vehicle Excise Tax Abatements for **April 2020** with the following amounts:

2017 - \$ 246.87
2018 - \$ 107.81
2019 - \$ 403.13
2020 - \$1,848.66

On a **MOTION** made by Mr. Herring seconded by Mr. Lambert, it was **UNANIMOUSLY VOTED** to **APPROVE** the motor vehicle excise tax abatements for **2017, 2018, 2019 and 2020** as designated in the End of the Month Reports for **April 2020** and as listed above.

SCIMONE PROPERTY

The Board discussed the Chapter 61A Release of Lien for the property located at 461 Old Bedford Rd., owned by Frank Scimone. The Property has not been under the Chapter 61A designation since Fiscal Year 2004.

On a **MOTION** made by Mr. Herring seconded by Mr. Lambert, it was **VOTED UNANIMOUSLY** to **APPROVE** the Chapter 61A Release of Lien for the property located 461 Old Bedford Rd.

Mr. Matthews will arrange to have the document signed by the Board electronically.

NEXT MEETING

The next meeting is scheduled for July 9, 2020 at 4:00 P.M. through Zoom Conferencing

EXECUTIVE SESSION

At 4:15 P.M., a **MOTION was** made by Mr. Lambert to enter an executive session to consider Real Estate Abatement Applications under MGL Chapter 59 Section 59, and applications for exemption from the Community Preservation Surcharge and Property Tax Exemptions under MGL Chapter 59 Section 5. In compliance with the Open Meeting Laws purpose #7 (“To comply with, or act under the authority of, any general or special or federal grant-in-aid requirements”) and to adjourn the meeting from the Executive session. The motion was seconded by Mr. Herring, it was **UNANIMOUSLY VOTED** by Roll Call Vote:

Mr. Matthews -	Aye
Mr. Lambert -	Aye
Mr. Herring -	Aye

The Board entered the executive session at 4:15 P.M.

Respectfully submitted,

Carolyn H. Dee
Sr. Administrative Assistant