Town of Concord  
Conservation Restriction Stewardship Committee  

Minutes of May 25, 2021 Meeting  
Zoom Videoconference  

Attendees: Mary Ann Lippert (Chair), Annemarie Altman, Richard Higgins, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Mary Ann called the meeting to order at 3:02 pm.

1. Rich motioned and Annemarie seconded the approval of the April 27, 2021 meeting minutes. In roll call vote, all voted in favor.

2. Delia clarified that draft meeting minutes can only be discussed with the office prior to a committee meeting. Discussion with committee members is confined to a quorum meeting.

3. During initial utilization of the iPad tool, Committee members found poor location accuracy in some situations. To address this issue, the office will explore the addition of a SIM card for the device.

4. Following a CR site visit, the office will post JPEGs of the photos to the CR’s folder on Google Drive.

5. Committee Work

5.1. Monitoring in progress

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<th>Name</th>
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<th>Assignees</th>
<th>Action/Status</th>
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| 4    | McMillen/Pun katassett Hill | 775 Monument St | Mary Ann/Annemarie | Site visit completed May 21\textsuperscript{th}. Colleen – post JPEG photos and photopoint map  
  Annemarie/Mary Ann – write report |
| 8    | Old Pickard Farms Trust II | 31 Old Pickard Rd and 3x, 17x, 16A Stone Root Lane | Michelle/Jane | Michelle -- schedule visit |
| 22   | Emerson | 22 South (19A Estabrook Rd.) | Rich/Michelle | Site visit completed May 6\textsuperscript{th}. Colleen – post JPEG photos and photopoint map  
  Rich/Michelle – write report |
| 63   | MetWest Development | 64B Main St | Neil/Annemarie | Neil – schedule visit |
| 120  | Assabet Wood Lot | 18B Squaw Sachem Trail | Jane/Art | Jane/Art – visit site June 1\textsuperscript{st}. |
| 124  | Macone Farm | 79 Macone Farm Lane | Mary Ann/Michelle/Jane | Chair – alert committee to posted report for commenting at next meeting |
| 1005 | Brewster’s Ridge | Monument St | Art/Mary Ann | Office – send notification letter |
5.2. No new monitoring visits are planned.

5.3. BDRs in progress

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<tbody>
<tr>
<td>1002</td>
<td>Bartkus</td>
<td>Bartkus Farm</td>
<td>Mary Ann/Neil</td>
<td>Office – review and post report Chair – alert committee to posted report for commenting at next meeting</td>
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</tbody>
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Note: First-named assignee is Leader and any additional names listed are volunteers.

5.4. No new BDRs are planned.

6. Delia reported that the developer is further revising the CR documentation for new CRs at 2142 and 2160 Main St.

7. At the request of the committee, the office will brief the committee on its follow-up with CR owners following the completion of monitoring reports.

8. The committee’s next meeting is Tuesday, June 22, 2021 at 3:00 pm on Zoom.

9. A motion to adjourn was made by Jane and seconded by Michelle; all voted in favor. The meeting adjourned at 3:48 pm.

Respectfully submitted,

Art Schwope