

Town of Concord
Conservation Restriction Stewardship Committee

Minutes of May 25, 2021 Meeting
Zoom Videoconference

Attendees: Mary Ann Lippert (Chair), Annemarie Altman, Richard Higgins, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Mary Ann called the meeting to order at 3:02 pm.

1. Rich motioned and Annemarie seconded the approval of the April 27, 2021 meeting minutes. In roll call vote, all voted in favor.
2. Delia clarified that draft meeting minutes can only be discussed with the office prior to a committee meeting. Discussion with committee members is confined to a quorum meeting.
3. During initial utilization of the iPad tool, Committee members found poor location accuracy in some situations. To address this issue, the office will explore the addition of a SIM card for the device.
4. Following a CR site visit, the office will post JPEGs of the photos to the CR's folder on Google Drive.
5. **Committee Work**

5.1. Monitoring in progress

CR #	Name	Address	Assignees	Action/Status
4	McMillen/Punkatasset Hill	775 Monument St	Mary Ann/Annemarie	Site visit completed May 21 th . Colleen – post JPEG photos and photopoint map Annemarie/Mary Ann – write report
8	Old Pickard Farms Trust II	31 Old Pickard Rd and 3x, 17x, 16A Stone Root Lane	Michelle/Jane	Michelle -- schedule visit
22	Emerson	22 South (19A Estabrook Rd.)	Rich/Michelle	Site visit completed May 6 th . Colleen – post JPEG photos and photopoint map Rich/Michelle – write report
63	MetWest Development	64B Main St	Neil/Annemarie	Neil – schedule visit
120	Assabet Wood Lot	18B Squaw Sachem Trail	Jane/Art	Jane/Art – visit site June 1 st .
124	Macone Farm	79 Macone Farm Lane	Mary Ann/Michelle/Jane	Chair – alert committee to posted report for commenting at next meeting
1005	Brewster's Ridge	Monument St	Art/Mary Ann	Office – send notification letter

1023	South Meadow Ridge	62A and 39Y Old Marlboro Rd	Art/Michelle	Site visit completed May 17 th . Colleen – post JPEG photos Art/Colleen – rationalize photopoint locations and route-of-travel map Art/Michelle – write report
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Note: First-named assignee is Leader and any additional names listed are volunteers.

5.2. No new monitoring visits are planned.

5.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Office – review and post report Chair – alert committee to posted report for commenting at next meeting

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.4. No new BDRs are planned.

6. Delia reported that the developer is further revising the CR documentation for new CRs at 2142 and 2160 Main St.
7. At the request of the committee, the office will brief the committee on its follow-up with CR owners following the completion of monitoring reports.
8. The committee’s next meeting is Tuesday, June 22, 2021 at 3:00 pm on Zoom.
9. A motion to adjourn was made by Jane and seconded by Michelle; all voted in favor. The meeting adjourned at 3:48 pm.

Respectfully submitted,

Art Schwope