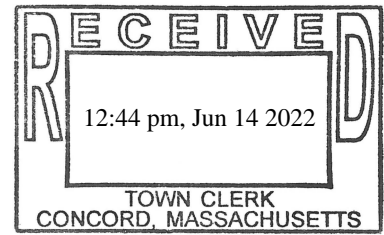


**Town of Concord
Select Board
Minutes
May 23, 2022**



Pursuant to a notice duly filed with the Town Clerk, the Concord Select Board convened in a meeting in the Second Floor Meeting Room and via Zoom on May 23, 2022 at 6:30pm.

Present were Matthew Johnson; Chair, Henry Dane, Linda Escobedo, and Mary Hartman. Also present was Kerry Lafleur, Interim Town Manager. Terri Ackerman, Clerk, was absent.

Call to Order

Chair Johnson called the meeting to order at 6:30 p.m.

Name Pro Tem Clerk

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to name Mary Hartman pro tem Clerk of the Concord Select Board.

Consent Agenda

- Minutes: May 16, 2022
- One Day Special Liquor License Applications:
 - The Umbrella Arts Center, 40 Stow Street on June 10, 2022 from 6:30pm to 10:30pm, All Alcoholic Beverages
 - Verrill Farm/Chelmsford School, 11 Wheeler Road, on May 27, 2022 from 5:00pm to 9:00pm, Wine & Malt Beverages Only
 - Verrill Farm/Chelmsford School, 11 Wheeler Road, on June 4, 2022 from 6:00pm to 9:00pm, Wine & Malt Beverages Only
- Tour Guide License Renewal
 - Debra Canally
- Weekday Entertainment License Renewal
 - Saltbox Kitchen, LLC

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to approve the consent agenda with amendments made to the meeting minutes of May 16, 2022 including:

1. On page 9, Ms. Escobedo requested the minutes be amended to include the word “survey” following “Ms. Escobedo encouraged residents to fill out the Housing Production Plan...”
2. On page 9, Ms. Escobedo requested the minutes be amended to reflect the roll call vote taken to enter Executive Session.

Interim Town Manager’s Report

Ms. Lafleur reviewed the Interim Town Manager’s report as included as part of the Select Board’s meeting packet. Ms. Lafleur noted that she would be begin including COVID-19 reporting as part of her Town Manager’s report amidst a recent surge in cases statewide. Ms. Lafleur added that Donna MacIntosh would be joining the Town Manager’s Office as her Executive Assistant, and she and the Board reviewed the roles of the staff members in the Town Manager’s Office. Ms. Lafleur also reviewed the departmental updates included as part of her report.

Chair’s Report

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Chair Johnson reported that negotiations with Ms. Lafleur to become the permanent Town Manager were going well and asked the Board to plan for an Executive Session on June 6, 2022 to discuss a potential contract. Chair Johnson also noted the large number of Boards and Committee's seeking members and encouraged residents to volunteer to serve. Finally, Chair Johnson stated that the Board would need to continue the public hearings scheduled for that evening, as National Grid would not be able to attend the meeting. Chair Johnson added that because of the need to continue the Public Hearings, some agenda items would be taken out of order.

Update from the Civil War Monument Task Force

Civil War Monument Task Force members Beth van Duzer, of 4 Granite Post Road, Matt McGrath, of 134 Belknap Street, and David Wood of 226 Lexington Road, reviewed the charge of the Task Force, as well as several historical documents they found as part of their research. The Task Force explained why they were recommending the inclusion of George Dugan, an African American Civil War soldier, and a resident of Concord for many years, on the monument. The Task Force described Mr. Dugan's service, and why he may not have been included on the Monument previously, but why he deserved to be memorialized.

The Board and the Task Force discussed the formatting of a proposed new plaque, and why they were suggesting the Town invest in a new plaque as opposed to altering the existing one. The Task Force also informed the Board that they had received an estimate for the cost of a new plaque for \$25,000. Additionally, the Task Force informed the Board that they had received estimates to have the Monument cleaned, for \$100,000. The Board, Interim Town Manager, and the Task Force discussed several sources of funding for the project, and Chair Johnson suggested that the Task Force reach out to the Community Preservation Committee for potential funding. The Board thanked the Task Force for their diligence and service to the Town.

Diane Proctor, of 57 Sudbury Road and Chair of the Community Preservation Committee (CPC), encouraged the Task Force to apply to the CPC. Ms. Proctor advised the Task Force to attend the CPC meeting on June 21, 2022, where they could learn more about applying for grant funding.

**Public Hearing: Grant of Location Petition by National Grid to relay
approximately 470 feet of 2- inch Coated Steel (1930) gas main with
470 feet of 2-inch Plastic in Davis Court from Bedford Street to end at
#47 Davis Court**

Chair Johnson stated that the Board would need to open each public hearing and continue them to June 13, 2022 at the request of National Grid

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to open the public hearing for a Grant of Location Petition by National Grid to relay approximately 470 feet of 2- inch Coated Steel (1930) gas main with 470 feet of 2- inch Plastic in Davis Court from Bedford Street to end at #47 Davis Court

Upon a motion duly made and seconded, it was UNANIMOUSLY

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VOTED: to continue the public hearing to June 13, 2022 at 6:40pm.

Public Hearing: Grant of Location Petition by National Grid to relay approximately 250 feet of 4- inch Plastic main in Lowell Road with approximately 250-feet of 8-inch Plastic main from the existing 8-inch plastic main to house #925 Lowell Road.

Upon a motion duly made and seconded, it was UNANIMOUSLY

VOTED: to open the public hearing for a Grant of Location Petition by National Grid to relay approximately 250 feet of 4- inch Plastic main in Lowell Road with approximately 250-feet of 8-inch Plastic main from the existing 8-inch plastic main to house #925 Lowell Road.

Upon a motion duly made and seconded, it was UNANIMOUSLY

VOTED: to continue the public hearing to June 13, 2022 at 6:50pm.

Public Hearing: Grant of Location Petition by National Grid to extend its existing 2-inch plastic main in Simon Willard Road approximately 480 feet to serve an existing residence located at #398 Simon Willard Road.

Upon a motion duly made and seconded, it was UNANIMOUSLY

VOTED: to open the public hearing for a Grant of Location Petition by National Grid to extend its existing 2-inch plastic main in Simon Willard Road approximately 480 feet to serve an existing residence located at #398 Simon Willard Road.

Upon a motion duly made and seconded, it was UNANIMOUSLY

VOTED: to continue the public hearing to June 13, 2022 at 7:00pm.

Public Hearing: Grant of Location Petition by National Grid to relay approximately 805 feet of 2- inch, coated steel (1930) and approximately 150 feet of 2-inch, plastic (2013) with approximately 955 feet of 2-inch, plastic in Crescent Rd from #42 Crescent Rd to the end of main at #138 Crescent Rd; and to relay approximately 735 feet of 2-inch, coated steel (1930) with approximately 735 feet of 2-inch, plastic in Hosmer Rd from Nashoba Rd to Crescent Rd; and to relay approximately 710 feet of 2-inch, coated steel (1930) with approximately 710 feet of 2-inch, plastic in Garland Rd from Crescent Rd to Nashoba Rd; and to relay approximately 465 feet of 2-inch, coated steel (1957) with approximately 465 feet of 2-inch, plastic in Wilson Rd from Nashoba Rd to end of main at #59 Wilson Rd; and to relay of approximately 860 feet of 2- inch, coated steel (1957) with approximately 860 feet of 2- inch, plastic in Nashoba Rd from Hosmer Rd to end of main at #321 Nashoba Rd; and to relay of approximately 480 feet of 2- inch, coated steel (1930) with approximately 480 feet of 2- inch, plastic in Nashoba Rd from Garland Rd to the existing 2- inch,

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coated steel at #144 Nashoba Rd

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to open the public hearing for a Grant of Location Petition by National Grid to relay approximately 805 feet of 2- inch, coated steel (1930) and approximately 150 feet of 2-inch, plastic (2013) with approximately 955 feet of 2-inch, plastic in Crescent Rd from #42 Crescent Rd to the end of main at #138 Crescent Rd; and to relay approximately 735 feet of 2-inch, coated steel (1930) with approximately 735 feet of 2-inch, plastic in Hosmer Rd from Nashoba Rd to Crescent Rd; and to relay approximately 710 feet of 2-inch, coated steel (1930) with approximately 710 feet of 2-inch, plastic in Garland Rd from Crescent Rd to Nashoba Rd; and to relay approximately 465 feet of 2-inch, coated steel (1957) with approximately 465 feet of 2-inch, plastic in Wilson Rd from Nashoba Rd to end of main at #59 Wilson Rd; and to relay of approximately 860 feet of 2- inch, coated steel (1957) with approximately 860 feet of 2- inch, plastic in Nashoba Rd from Hosmer Rd to end of main at #321 Nashoba Rd; and to relay of approximately 480 feet of 2- inch, coated steel (1930) with approximately 480 feet of 2- inch, plastic in Nashoba Rd from Garland Rd to the existing 2- inch, coated steel at #144 Nashoba Rd

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to continue the public hearing to June 13, 2022 at 7:10pm.

**Public Hearing: Liquor License Application for a Change of DBA by
Trails End Café, LLC, Located at 97 Lowell Road**

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to open the public hearing for a liquor license application for a change of DBA by Trails End Café, LLC, located at 97 Lowell Road

Ms. Lafleur read a memo sent by James White, a member of Trails End Café, LLC, requesting to change the DBA of Trails End Café, LLC to Nosh by Concord Market and explaining that if the Board had any questions, he'd be happy to answer them.

The Board noted that the change was mostly administrative and added that the business was already operating as the proposed DBA.

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to close the public hearing for a liquor license application for a change of DBA by Trails End Café, LLC, Located at 97 Lowell Road

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to approve the request for a change of DBA by Trails End Café, LLC, located at 97 Lowell Road

Committee Nominations

Michael Lawson, of 1695 Lowell Road, to the Economic Vitality Committee; Burton Flint, of 1643 Main Street, to the Community Preservation Committee; Diane C. Proctor, of 57 Sudbury Road, to

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the Concord 2025 Executive Committee

Committee Appointments

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to appoint Kristen Hagerty to the Diversity, Equity, and Inclusion Commission for a term to expire April 30, 2025; and to reappoint Steve Ledoux to the Minuteman Regional School Committee for a term to expire April 30, 2025

Public Hearing: Liquor License Application for Multiple Amendments Including Change of Manager and Change of Officers/Directors/LLC Managers by Musketaquid Sportsmen's Club, Inc. of 250 Old Mill Road

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to open the public hearing for a liquor license application for multiple amendments including change of manager and change of officers/directors/LLC managers by Musketaquid Sportsmen's Club, Inc. of 250 Old Mill Road

Gavin Morrissey, a representative for the Musketaquid Sportsmen's Club, Inc. explained that the previous manager of record was not able to commit as much time to their organization as they had been, and they were requesting to change their manager of record.

The Board and Mr. Morrissey discussed the organization's proposed new manager, their TIPS certifications, and when the proposed manager would be there. Mr. Morrissey explained the role of the proposed manager, and that there would not be a change in activities held or the number of those activities. Mr. Morrissey also explained the need to reduce the number of Board members, especially throughout COVID-19 pandemic. Mr. Morrissey noted that they were proposing to go from 17 officers to 14 officers. The Board noted that the Chief of Police had reviewed the application and had no objections to the proposals.

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to close the public hearing.

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to approve the request for Change of Manager for Musketaquid Sportsmen's Club, Inc. of 250 Old Mill Road; and to approve the request for a change of Officers/Directors/LLC Managers by Musketaquid Sportsmen's Club, Inc. of 250 Old Mill Road.

Application for License to Conduct a Taxi or Livery Service in Concord: Concord Limo Services

Benaissa Boutrig, the owner of Concord Limo Services, reviewed his application with the Board. Mr. Boutrig explained that his business was primarily based around transportation to and from the airport. He emphasized that the vehicles operated by his business would be kept at the driver's home, and so none would be garaged at his home. He further added that the Police Department and the Building Commissioner approved of the application and that he had filed a Home Occupation

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Application with the Building Department.

Tanya Gailus, of 62 Prescott Road, asked if there would be an increase in traffic if the application was approved, as they were proposing to only manage the business from their home.

Karen Byrne, the Senior Administrative Assistant for the Concord Board of Health, added that the applicant would need to file a Home Occupation Application if they intended to do paperwork from their home. Mr. Boutrig noted that the Home Occupation Permit was included in the Board's packet.

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to approve the application for a livery license for Concord Limo Services, of 113 Peter Spring Road.

Update from Board of Health Regarding Mosquito Spraying

Dr. Deborah Greene, of 341 Mattison Drive and member of the Board of Health, and Melanie Dineen, the Town's Public Health Director, gave a brief presentation to the Board regarding the mosquito reduction policies of the Town. They explained that in 2022 the EEA was only allowing municipalities to opt out of aerial spraying if they went through a rigorous process of submitting an alternate management plan. Owing to Concord's historically high risk of EEE and West Nile Virus, the Board of Health unanimously agreed that the Town should not opt out of the State's aerial spraying program. It was added that many surrounding communities had also not opted out of the program. The Board and Dr. Greene discussed notification procedures should aerial spraying be required, including notification on the Town's website. Dr. Greene also explained that pollinators would not likely be affected by the aerial spraying, as it would be conducted at night when they are not active. Dr. Greene added that the chemicals used break down in sunlight and are not considered "forever-chemicals." Dr. Greene encouraged residents to visit the Centers for Disease Control and the Massachusetts Department of Public Health's website for more information regarding the spraying and mosquito borne illnesses.

Tanya Gailus, of 62 Prescott Road, recommended that the Town check with experts in ecology regarding potential aerial spraying.

Finalize and Vote on 2022-2023 Select Board goals

Chair Johnson and the Board reviewed the Select Board goals document included as part of the Select Board meeting packet. Chair Johnson also reviewed a spreadsheet he had prepared which compiled the Boards top ten goals for the coming year. The Board discussed several changes to the goals document, and Chair Johnson amended the document throughout their discussion to reflect them.

Tanya Gailus, of 62 Prescott Road, referenced a letter sent to the Select Board which suggested that natural preservation be added under the sustainability portion of the Select Board's goals.

Pamela Dritt, of 13 Concord Greene Unit 4, stated that the Board oversaw the will of the Town as it relates to other Boards and Committees, and asked if their goals would consider financial support to other Boards and committees as they pursued sustainable initiatives.

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Mark Gailus, of 62 Prescott Road, stated that the Town's natural environment was an important part of the Town's infrastructure.

Upon a motion duly made and seconded, it was UNANIMOUSLY **VOTED:** to approve the 2022-2023 Select Board Goals as included in the Select Board Meeting Packet for May 23, 2022 and amended that evening.

Select Board Liaison Reports

Mr. Dane reported that the Concord 2025 Committee held its second meeting. He noted that an additional member has been nominated to the Committee. He added that the Committee met with the Director of the Minuteman National Park, and that he had reached out to the Town of Lexington's Select Board. Mr. Dane also explained the scheduling conflicts the Town may face in 2025, as the anniversary date falls between Good Friday and Easter. Mr. Dane added that the Committee was also interested in forming subcommittees.

Ms. Escobedo reported that she attended a CPC meeting where conditions for various grant awards were discussed. She noted that the Committee would be looking for a new member. She also reported that the CPC would be holding an informational meeting in June where new applicants could hear about the process of applying to the CPC for a grant. Ms. Escobedo also reported that she attended the Housing Production Plan Steering Committee, and noted that their first public forum would be held on June 7, 2022 at 7:00 p.m. Ms. Escobedo also encouraged residents to complete the Housing Production Plan survey.

Ms. Hartman encouraged residents to visit the library following the recent renovations. Ms. Hartman also reported that she had reached out to the Chairs of the White Pond Advisory Committee to offer her support.

Chair Johnson reported that the Climate Action Advisory Board was seeking a new member. Chair Johnson also noted that the Comprehensive Sustainability and Energy Committee was not able to meet due to a lack of quorum. Chair Johnson also reported on his first Chair's Breakfast and noted that he would be moving the meeting to 8:00 a.m. next month.

Ms. Hartman asked the Chair about the comments from Carmin Reiss, Town Moderator, regarding the need to issue a letter related to Article 47 from the Annual Town Meeting

Miscellaneous Correspondence

Chair Johnson reviewed the miscellaneous correspondence included as part of the Select Board Meeting packet.

Public Comment

Tanya Gailus, of 62 Prescott Road, thanked Chair Johnson for his comments on May 16th during his Chairs Remarks.

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Adjournment**

Upon a motion duly made and seconded, it was UNANIMOUSLY
VOTED: to adjourn.

Meeting Materials: <https://concordma.gov/DocumentCenter/View/36662/May-16-2022>

Minuteman Media Network Coverage:

<https://www.youtube.com/watch?v=NnuyLQFTWW8&list=PL1TTzrWEKOOkHKXNLQprEz0f0ofHYKj8-&index=1>