



*Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on May 18, 2023.*

Members Present: John Arena III, Gary Clayton, Di Clymer, Henry Dane, Tish Hopkins, Susan McCrory, Robert Munro, Joseph Palumbo, Diane Proctor, David Wood.

Sub-Committee Members / Guests Present: Nancy McJennett, Phil Swain, Beth van Duzer

Call to Order: The meeting was called to order at 7:02 PM. – A quorum being present.

1. Administrative & Committee Updates

a) Minutes from the May 11, 2023 meeting were approved by unanimous vote.

2. Preparation for Joint Town Meeting on June 1<sup>st</sup> from 6:30 until 8 pm

a) Expecting 20-25 attendees from Lexington, Lincoln and Arlington

b) Meeting invitation is extended to NPS, Concord DPW and Public Safety departments

c) Objective is to assess side by side proposed schedules in an open, inclusive session to establish clear sense of collaboration. Committee acknowledging future ongoing sessions will be necessary and planned. The meeting should be focused more on discussion verses a presentation.

d) There is interest to learn any process Lexington has made with the invitation/engagement of dignitaries.

e) Committee is interested in a joint event with Lexington, and initial discussion indicated Saturday evening following both parades as a potential option. Lexington is still determining whether their parade will be Saturday afternoon or Monday.

f) Hospitality committee will arrange for refreshments through a local vendor.

g) Recognized as a regular noticed meeting, an agenda of subjects to cover will be drafted, as well as meeting minutes and notes. All executive committee members are expected to attend.

2) New Business & Looking Ahead

a) Committee identified two priorities being calendar coordination and transportation planning.

b) John will work with the Events Committee on finalizing the intended parade route, particularly where the parade will muster. The Events Committee will also move forward in discussion of planning a Ball/Homecoming Event for the Town the weekend prior to the parade.

c) Committee discussed using Easter Sunday for an ecumenical sunrise service at the bridge. TriCon hosts a service at the bridge every Easter. Coordination between Events Committee, the church and NPS will be needed.

d) Beth is continuing her work on the committee calendar. An excel spreadsheet has been developed, organized by month.

e) Sue is working with Concord IT department on an online application process for future parades.

3) Next meeting is the Joint Town forum scheduled for June 1<sup>st</sup>.

4) Meeting adjourned at 8:00 pm

Minutes respectfully submitted,  
John Arena III