

CONCORD HISTORICAL COMMISSION
Public Meeting Minutes
May 12, 2022 7:00 P.M.
Virtual Meeting

Pursuant to notice duly filed with the Town Clerk's office, the Town of Concord Historical Commission held a virtual public meeting on Thursday, May 12, 2022 at 7:00 P.M. using the Zoom meeting platform.

Commission Members Present: Melissa Saalfield, Nancy Nelson, Robert Gross, Michael Capizzi, Alan Bogosian, Francesca Cataldo, Rebecca Lemaitre

Staff: Heather Gill, Senior Planner

Others: Ryan Hanley

Ms. Saalfield called the meeting to order at 7:02 P.M. by a roll call vote.

Discuss Goals for Upcoming Year

The Commission discussed their goals and project plans for the upcoming year. Ms. Saalfield stated that in 2021 the Commission successfully amended the demolition review bylaw, and in 2022 they successfully adopted the scenic roads bylaw. Ms. Nelson suggested that the Commission pay close attention to the town roads and the complete streets reconstruction plans. Ms. Saalfield and Ms. Cataldo plan to work on updating the historic resources masterplan. Ms. Lemaitre suggested that the Commission work with Freedom's Way Hidden Treasures program. Ms. Saalfield stated that she would like to work on another amendment to the demolition review bylaw to include requiring documentation when a structure is found to be preferably preserved. Ms. Nelson summarized the Battle Road Scenic Byways federal grant opportunity. Mr. Gross suggested that the Commission host an annual presentation of the buildings that were lost to demolition each year.

Commission Membership

Ms. Nelson moved to re-appoint Mr. Capizzi and Mr. Bogosian as full members for a term of three years, and move/appoint Ms. Lemaitre to a full member position for a term of three years. Mr. Gross seconded the motion and all others voted in favor.

The Commission discussed the now vacant associate member seat. Ryan Hanley introduced himself and spoke about his background and his interest in joining the commission. The Commission asked Mr. Hanley to submit his resume, so they could review it before their next meeting.

The Commission discussed the chair position and agreed that Ms. Saalfield would be best suited to continue serving as chair. Mr. Capizzi moved to nominate Ms. Saalfield as chair of the Historical Commission. Ms. Nelson seconded the motion and all others voted in favor.

Emerson Hospital Telecommunications Facility

The Commission reviewed the plans for the changes being made to the existing telecommunications facility on the roof of Emerson Hospital. The Commission had no issues with the project.

MassDOT Rte 2A Project

The Commission discussed how they were cc'd on a letter to the National Park, but have still not received an official response to any of the letters sent to MassDOT. Ms. Nelson provided an update on the process and status of the project. Mr. Capizzi suggested inviting MassDOT to attend the next Historical Commission meeting so that the Commission can ask questions on the record. The Commission authorized Ms. Saalfield to draft a letter and send a request to attend the June meeting to MassDOT.

Updates, Reports and Other Business

The Commission discussed possible Committees for Mr. Capizzi to observe. Ms. Saalfield reported on the Planning Board and Ms. Nelson reported on the Public Works Commission.

Minutes

The Commission reviewed the draft minutes and had no comments. Ms. Nelson moved to approve the draft minutes of the April 14th and April 25th meetings. Mr. Capizzi seconded the motion and all others voted in favor. The motion passed (5-0).

The meeting was adjourned at 8:12 P.M.

Minutes Approved: June 9, 2022

Respectfully submitted by:
Heather Gill
Senior Planner