



**2025 Executive Committee**  
**Hospitality and Invitations Subcommittee**

**May 10, 2023**

Conference Room- 135 Keyes Road Concord, MA

**MINUTES**

Meeting of the Hospitality & Invitations Subcommittee of the Concord Executive Committee was held in person on Wednesday May 10, 2023 at 6:15pm in the conference room located at 135 Keyes Road Concord, MA at which time the following were present being a quorum:

Tish Hopkins (Chair)

Molly Bergin (Vice Chair)

Laura Mullins (Clerk)

Michael Goodwin

Rob Morrison

Anita Tekle

Not present: K.C. Winslow

Discussed save the date for the parade- send to parade participants at some point. Looking to review the parade participants invite draft list and have a final draft by September 2023. Parade applications will be reviewed by another committee.

FAQ document to be sent with the parade invite and save the date notice. FAQ doc must be drafted (include appropriate criteria for parade participants). Criteria for the annual Patriots Day parade may already be listed on the Concord.org website.

There will be an Executive Committee meeting on 6/1/23 in the Goodwin Room at the Concord Public Library. Public is invited. Tish will be representing our sub committee at the 6/1 meeting.

There were no public comments

Next Meeting- TBD

Respectfully Submitted,

*Laura Mullins*

Laura Mullins-Clerk

Cc: [meetings@concordma.gov](mailto:meetings@concordma.gov)