

Town of Concord
Conservation Restriction Stewardship Committee

Minutes of April 27, 2021 Meeting
Zoom Videoconference

Attendees: Mary Ann Lippert (Chair), Annemarie Altman, Richard Higgins, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Visitor: Susan Bates, Liaison to Select Board

Mary Ann called the meeting to order at 3:05 pm.

1. The March 23rd meeting minutes were amended to change a CR number. Rich motioned and Michelle seconded the approval of the amended minutes. In roll call vote, all voted in favor.
2. Based on her conversation on the Open Meeting Law with the Commonwealth's Assistant Attorney General, Delia reported that members of a site visit team may collaborate with one another and the office on the preparation of a site report, noting that a site visit team must be less than a quorum (≤ 3 CRSC members). The draft report will be posted on Google Drive for committee review. Review comments shall be presented at the next CRSC meeting, and not posted to Google Drive or discussed outside of a public meeting. Following acceptance or modification of the comments during the meeting, the report's author will revise the report and submit it to the office.
3. During the two weeks before the meeting, Colleen trained Mary Ann and Art on the use of the iPad tools. They subsequently trained Annemarie, Jane, Michelle, and Rich. All members concurred that the tools are operational and a significant advance over the prior tools. Similar to the previous tools, the accuracies of GPX Tracker and Field Maps are 15-20 feet. Consequently, it remains important to be observant of physical landmarks and bounds during site visits.
4. Beginning with Delia's report on the Open Meeting Law, the meeting was recorded.

5. Committee Work

5.1. Monitoring in progress

CR #	Name	Address	Assignees	Action/Status
4	McMillen/Punkatasset Hill	775 Monument St	Annemarie/Mary Ann	Office – send notification letter
8	Old Pickard Farms Trust II	31 Old Pickard Rd and 3x, 17x, 16A Stone Root Lane	Michelle/Jane	Office – send notification letter
22	Emerson	22 South (19A Estabrook Rd.)	Rich/Michelle	Rich/Michelle – visit 22 South
63	MetWest Development	64B Main St	Neil/Annemarie	Office – send notification letter
120	Assabet Wood Lot	18B Squaw Sachem Trail	Jane/Art	Office – send notification letter

124	Macone Farm	79 Macone Farm Lane	Mary Ann/Michelle/Jane	Mary Ann and Office – complete and post report Chair – alert committee to posted report for commenting at next meeting
1005	Brewster’s Ridge	Monument St	Art/Mary Ann	Office – send notification letter
1019	Landmark	ORNAC	Mary Ann	Mary Ann – incorporate comments and send finished report to Office
1023	Southmeadow Ridge	62A and 39Y Old Marlboro Rd	Art/Michelle	Office – send notification letter

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.2. No new monitoring visits are planned.

5.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Mary Ann – complete photopoint section of report Office – post report Chair – alert committee to posted report for commenting at next meeting

Note: First-named assignee is Leader and any additional names listed are volunteers.

5.4. No new BDRs are planned.

6. Delia reported that the developer is completing the CR documentation for new CRs at 2142 and 2160 Main St.
7. Susan Bates called attention to the beginning of Public Hearings in preparation for the June 13 Town Meeting,
8. The committee’s next meeting is Tuesday, May 25, 2021 at 3:00 pm on Zoom.
9. A motion to adjourn was made by Jane and seconded by Annemarie; all voted in favor. The meeting adjourned at 3:52 pm.

Respectfully submitted,

Art Schwope