



CONCORD RECREATION DEPARTMENT  
RECREATION COMMISSION MEETING MINUTES

**Date:** Tuesday April 27, 2021

**Location:** Zoom Meeting Call – Meeting ID: 84552944027, Passcode: 903423

**Present:** Casey Atkins, Chair and Voting Member (April 2022, 2<sup>nd</sup> term)  
Paul Grasso, Voting Member (April 2021, 2<sup>nd</sup> term)  
Jennifer Lutz, Voting Member (June 2022, 1<sup>st</sup> term)  
Paul Boehm, Voting Member (end of the month following 2023 Town Meeting, 1<sup>st</sup> term)  
Pete Funkhouser (February 2023, 1<sup>st</sup> term)  
Anna McKeown, Recreation Director  
Andy Dutton, Beede General Manager  
Matt Johnson, Select Board Liaison  
Dick Jamison, Finance Committee Liaison  
Kate Hodges, Deputy Town Manager

**Meeting Start:** Called to order at 7:01P

**Recreation Committee Chair**

Ms. Atkins as the Recreation Committee Chair called a roll-call to start the meeting. Second by Mr. Grasso. All in favor.

**Approval of Minutes from Recreation Commission meeting on March 30, 2021**

Mr. Jamison and Mr. Boehm provided edits that were incorporated into the finale copy of the minutes. Roll-call to approve the minutes. All in favor.

**Public Input:** None

**Administrative Code**

Ms. Hodges presented an overview of the update approach and asked about commission change goals/objectives. Mr. Boehm shared that the commission had looked at the existing code and asked questions about its overall scope. Ms. Hodges asked the commission about their desired role with hiring of key departmental managers and highlighted their importance in the process. Ms. Atkins shared her support of streamline hiring approaches during pandemic times. Ms. Atkins highlighted the importance of defining the commission's total role with additional clarity moving forward. Ms. Atkins asked Ms. Hodges to provide the commission with recommended language relate to the town's overall vision. Ms. Hodges stressed the importance of have the citizens of Concord (i.e. commission) involved in key position hiring. Mr. Funkhouser asked the commission have more of a lead role in the strategic planning area. Ms. Hodges ask about the desire for the commission to have a member's on the Capital Plan Taskforce...

The Recreation Commission Meeting had a technical problem and the meeting was stopped by Ms. McKeown at 7:35P. These minutes represent part one of a two part meeting. Minutes taken by Andy Dutton.