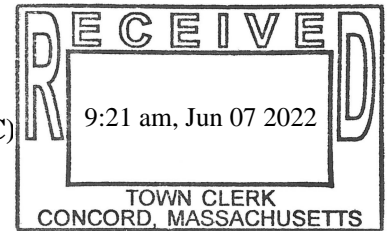


Design Subcommittee (DSC)
Concord Middle School Building Committee (CMSBC)
Meeting Minutes - April 14th, 2022
Virtual Meeting conducted via Zoom



PRESENT: Court Booth, Dawn Guarriello, Russ Hughes, Chris Popov, Charlie Parker, Peter Fischelis, Laurie Hunter

PRESENT FROM HILL INTERNATIONAL: Peter Martini, Ian Parks, Susan McCann, John Cutler

PRESENT FROM SMMA and Ewing Cole: Lorraine Finnegan, Keith Fallon, Nicole Bronola, William Smarzewski, Matthew Rice, Michael Dowhan, Saul Jabbawy

Court Booth called the online meeting to order at 7:30 AM. He noted that the meeting was recorded, then performed a roll call for attendance.

Approval of Minutes:

The approval of meeting minutes for the March 17th Design Subcommittee meeting was forgone pending further review by the Subcommittee members.

Design Development Progress: William Smarzewski, Keith Fallon, SMMA

- K Fallon presented an overview of progress made on Design Development through feedback from programming meetings.
- W Smarzewski presented an overview of the floor plan including interior layouts for the:
 - Media Center
 - Band Room
 - C Booth asked if there were any practice spaces or if the all the space needed to be used for ensemble spaces
 - W Smarzewski responded that there would be a practice space that served multiple functions
 - Gymnasium
 - Two gender inclusive bathrooms and 3 storage spaces in addition to the two gender specific locker rooms
 - Administration, Guidance, and Nursing suites
 - Zoned to keep administrative offices centered around the secured entry point
 - Conference room next to secured entrance
 - Team Commons
 - Doors to classrooms were flipped to meet code
 - Art
 - Two art classrooms separated by a shared storage room with a dedicated kiln room
 - Loading Dock

Interior Architecture Development: Saul Jabbawy, Ewing Cole

- S Jabbawy presented the development of eddy spaces and screened spaces, focusing on providing students with more personal spaces to couple with the various open spaces in the building.
- S Jabbawy presented various spaces along the main corridor of the building and interior design features intended to make the spaces more natural and fluid.
 - Wood screening will be present in various areas along with wood bench seating in eddy spaces along the corridor.
- Media center will feature full height shelves on both sides along with lower shelves on castors and using the ceiling pattern to create subtle zones within the space.
- Glass partitions along with floor patterns will be used to separate the Team Commons from the Classrooms.

Site and Landscape Review: Michael Dowhan, SMMA

- M Dowhan informed the DSC that SMMA had worked in programming meetings on 5 specific areas related to Site and Landscape:
 - Vehicular Circulation
 - Bus Drop Off/Pick up
 - Loading Dock area
 - Athletic Fields
 - Outdoor Learning
- M Dowhan presented the proposed vehicular circulation status as of Schematic Design:
 - 18 buses
 - 10 car pick up queue
 - 134 total parking spaces
- M Dowhan reported on advances made to the vehicular circulation plan through feedback at programming meetings.
 - Reducing the width of the concrete where buses stack by 25-30ft by adjusting the orientation of how the buses stacked be parallel rather than perpendicular to the pedestrian walking space.
 - This resulted in increasing the car pick up queue to 11 cars.
 - Also allowed for an increase in parking space count to 150 parking spaces.
- R Hughes asked about the pedestrian walkways next to the newly oriented buses with regards to how those areas would be plowed in the event of a snowstorm.
 - M Dowhan responded that SMMA was evaluating solutions to this concern which included making the pedestrian walkways flush to the pavement.
- D Guarriello asked about the ease of understanding traffic
 - M Dowhan responded there would be adequate signage to alleviate any confusion regarding the flow of traffic

Subcommittee Member Comment:

- L Finnegan reported on an email received from Middle School Building Committee member Matt Root.
 - SMMA addressed a number of sustainability questions
 - SMMA will set up a Sustainability Subcommittee meeting

Next Steps:

- **School Building Committee Schedule for 4/28**
 - C Booth, I Parks, and L Finnegan will coordinate the next Design Subcommittee meeting after the SBC meeting

Adjournment

Court Booth entertained motions to adjourn at 8:58am. Chris Popov motioned to adjourn. Peter Fischelis seconded the motion. The motion to adjourn carried unanimously.

Adjournment	C Booth
Motion to approve	C Popov
Seconded	P Fischelis
Discussion	None
Vote	Unanimous

A recording of this meeting is available at:
[Concord Middle School Design Subcommittee Meeting - Zoom](#)