

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on March 30, 2023.

Members Present: John Arena III, Gary Clayton, Di Clymer, Henry Dane, Tish Hopkins, Rick Loughlin, Geoff Love, Rob Munro, Diane Proctor, Fred Ryan, David Wood.

Subcommittee Members/Guests Present: Nancy Fresella-Lee (Guest), Joseph Palumbo (Events), Stephen Vultaggio (Guest and member of Concord Minutemen)

Call to Order: The meeting was called to order at 7:00 PM. – A quorum being present.

1. Administrative & Committee Updates

- a) Minutes from the March 23, 2023 meeting were approved by unanimous vote.
- b) The following sub-committee appointments were approved by unanimous vote:
 - i) Priscilla Sturges (Communications & Publications)
 - ii) Rob Morrison (Invitations & Hospitality)
- c) The first multi-town meeting was a productive event. Di proposed that Concord should host the next meeting, which was met with unanimous support. The Armory was suggested as a potential meeting location. David and Fred discussed involving other area towns, and further consideration for a multi-town committee, in an effort to uphold effective communication amongst neighboring communities.
- d) Susan McCrory, current PCCC chair, has been appointed by the Select Board as the newest member of the Executive Committee, effective March 27.
- e) Rick updated the committee on fundraising efforts. Furthermore, he discussed that times may be challenging as there a myriad of local fundraising efforts underway already for separate projects.

2) New Business & Looking Ahead

- a) Rob & John will coordinate with local faith leaders to share an outline of events, mindful of scheduling around religious holidays.
- b) Fred & Rick will monitor available funding on certain line items in an effort to secure maximum financial support for events, public safety, etc.
- c) Henry reinforced the importance of a comprehensive calendar, citing this as a top committee priority.
 - i) David will speak with Beth van Duzer, who has been trained on using the calendar.
- d) The committee looked at samples of letterhead. Stationary will be ordered to have on hand, and may be requested by any subcommittee going forward.
- e) The Executive Committee will march in the 2023 Patriot's Day Parade.

3) Next Meeting will be held on Thursday, April 6, 2023 at 7 pm in the Library Trustees' Room.

4) Meeting adjourned at 7:59 pm

Minutes respectfully submitted,
John Arena III

