

**Town of Concord**  
**Conservation Restriction Stewardship Committee**

Minutes of March 22, 2022 Meeting  
 141 Keyes Road, 1<sup>st</sup> Floor Conference Room

**Attendees:** Mary Ann Lippert (Chair), Annemarie Altman, Richard Higgins, Neil Ryder, Art Schwope, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Assistant Natural Resources Director

Visitor: Susan Bates, Select Board Liaison

Mary Ann called the meeting to order at 3:05 pm.

1. Michelle motioned and Neil seconded the approval of the February 22, 2022 meeting minutes. All voted in favor of the minutes.
2. Mary Ann requested that members review the 3-page, *Member- How To Use Field Maps and GPX Tracker* instructions (on Google Drive) based on their field experiences with the iPad and Bad Elf devices.

**3. Committee Work**

3.1. Monitoring in progress

CR #	Name	Address	Assignees	Action/Status
9/51/114	Christian/Hoffman	495 Hugh Cargill Rd	Rich/Michelle	Office – complete photopoint map CRSC – review report
48	Kalmia Woods Corp	5B Heath’s Bridge Rd	Mary Ann/Jane	Office – review report
55	Meriam Close	26B Edmonds Rd	Annemarie/ Michelle	Annemarie – prepare report
83	Concord Farms	50A, 477, 490, 530 Virginia Rd	Michelle/Neil	Michelle – contact landowner
84	Concord Farms	37B, 43A, 477 Virginia Rd	Art/Mary Ann	Office – review report
99	Matheson	342 Sudbury Rd	Mary Ann/Annemarie	Mary Ann – contact landowner
107	Engelhard	154, 220 Ball’s Hill Rd	Michelle/Art	Office – review report
151	Concord Park	68 Commonwealth Avenue	Rich/Neil	Rich – conduct visit

Note: Lead assignee is listed first; any additional assignee is an assistant.

3.2. New monitoring assignments

<b>CR #</b>	<b>Name</b>	<b>Address</b>	<b>Assignees</b>	<b>Action/Status</b>
139	Busa	506 and 49Y Old Bedford Rd	Michelle/Mary Ann	Office – notify owner
143	Brooks	189 Mildred Circle	Annemarie/Art	Office – notify owner
147	McGrath	449 and 42A Barrett’s Mill Road	Rich/Art	Office – notify owner
153	October Farm Riverfront	221 and 265 Ball’s Hill Road	Mary Ann/Michelle	Office – notify owner

Note: Lead assignee is listed first; any additional assignee is an assistant.

3.3. There are no BDRs in progress.

3.4. No new BDRs are planned.

4. Delia brought to the committee’s attention an open, Department of Public Works’ position for a Watershed Ambassador to assist in the town’s oversight of Nagog Pond and its watershed protection area.
5. The committee has an opening for a new member.
6. The committee’s next meeting is Tuesday, April 26, 2022 at 3:00 pm.
7. Mary Ann adjourned the meeting at 3:45 pm.

Respectfully submitted,

Art Schwope