Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held in the Hearing Room at the Concord Town House on March 20, 2019.

ATTENDANCE: John Arena (Chair), Trish Ng, Julissica Navarro-Norton, and Tom Valle.

GUEST: Tony Sudnick of the National Park Service
       Sue Myers of the Affordable Housing Funding Committee

Call to Order: The meeting was called to order at 7:05pm, a quorum being present.

1. Sue Myers presented to the Committee regarding the Affordable Housing Funding Committee, which is supporting four Articles at the 2019 Town Meeting. Her Committee is sending representatives to all Town Boards and Committees seeking support for the Articles. The PCCC heard her presentation but no motion was made for further action.

2. Old Business:
   a. The Committee approved unanimously an update to the expense Trish Ng, expense made to Revolutionary Concord for the Honored Citizen gift (clock). The proper cost is $154.13.
   b. The Committee approved unanimously an expense of $350 to Heang Tang for carving the Honored Citizen plaque with the 2019 recipient’s name.

3. Current Planning:
   a. National Park Service Planning: Tony Sudnick told the Committee that John has filed all necessary permits for Meriam’s Corner, Patriots’ Day, and the Dawn Salute and the NPS is processing them.

       Tony updated the Committee regarding the Concord Independent Battery and its permits to fire. The Battery will fire from the Old Manse at the Dawn Salute. The PCCC member who cues the horse and rider can also cue the Battery. The Battery will likely fire from Old Bedford Road at Meriam’s Corner.

       There will be a meeting on Thursday 3/21 regarding Public Safety for the various events.

       The PCCC and the NPS will switch radios for the events so that we may stay in touch with each other.

   b. The Committee reviewed assignments and responsibilities for the Honored Citizen ceremony. The Committee will meet at Harvey Wheeler at 12:30 on Sunday 3/24.

   c. The Committee reviewed assignments and responsibilities for Meriam’s Corner, Patriots’ Day, and the Dawn Salute. Finding Buglers for this year’s events is a bit challenging as the CCHS Band is travelling to Japan during the vacation week. Tom mentioned the need for Division Commanders as many of our prior volunteers are unavailable to serve.

   d. The Committee discussed the need to grow our ranks. Rob’s term ends this year, John’s the following, and Trish and Tom in 2021.

4. Public Comment – None.

5. The next meeting of the Committee will be held on Monday, April 1, 2019 at 6:00pm at The Town House.

6. Meeting adjourned at 7:23pm.

Minutes Respectfully Submitted,
Tom Valle, Member