

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on March 4, 2019.

ATTENDANCE: John Arena (Chair), Trish Ng, Julissica Navarro-Norton, Rob Norton, and Tom Valle.

GUEST: Tony Sudnick of the National Park Service

Call to Order: The meeting was called to order at 6:00pm, a quorum being present.

1. The Committee reviewed and unanimously approved the minutes from the prior meeting, held on February 18, 2019.
2. Old Business:
  - a. The Committee approved unanimously an expense of approximately \$200 to Trish Ng, expense made to Revolutionary Concord for the Honored Citizen gift (clock).
  - b. The Committee approved unanimously an expense of approximately \$37 to Julissica Navarro-Norton for a guest book for the Honored Citizen Ceremony.
3. Current Planning:
  - a. National Park Service Planning: Tony Sudnick told the Committee that due to the cancellation of Town-sponsored activities for Patriot's Day last year, the National Park Service is drafting a cancellation policy of its own, which will only kick in if the Town cancels events first.

Tony reported that the NPS will not issue a permit to the Battery to fire on its land if they use their current method of cleaning the barrel after firing a round. NPS is working with the Battery and the Battery is looking to secure permitting from the Town to fire from town land for the Meriam's Corner Ceremony. The Committee may be able to assist in making these connections. The Battery is likely to fire from the Old Manse for Patriots' Day.

Tony raised the matter of parade access for unit volunteers and the Committee agreed that the Committee and the NPS should have one consistent permitting process to be determined for 2019.
  - b. The Committee reviewed assignments and responsibilities for the Honored Citizen ceremony.
  - c. Patriots' Day – The Committee unanimously approved a \$1600 honorarium for the Roma Band. The Committee discussed a request to have an information table at the Hunt Gym about electric cars and agreed that the table would get more attention and foot traffic along the parade route. Applications for participation in the parade continue to arrive. The Committee reviewed the “To Do” list for the event. John will contact Dan Raleigh at DPW to make sure the review stand is prepared.
  - d. Meriam's Corner - The Committee reviewed the “To Do” list for the event.
  - e. Dawn Salute - The Committee reviewed the “To Do” list for the event and made initial assignments.
4. Public Comment – None.
5. The next meeting of the Committee will be held on Monday, March 18, 2019 at 6:00pm at Harvey Wheeler.
6. Meeting adjourned at 6:33pm.

Minutes Respectfully Submitted,  
Tom Valle, Member