

Willard School Building Committee  
Minutes of March 3, 2010

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Willard School Building Committee was held at the Ripley Administration Building.

Members present: Jerry Wedge, Co-Chair; Pat Nelson, Co-Chair; Anthony Logalbo; Pat Fernandes; Richard Keleher; David Anderson; Stanly Black; Scott Bates; Ted Hanselman; and Diana Rigby.

Members absent: Franklin Cannon and James Terry

Others present: Martin Kretsch, OMR; Ron Steffek, OMR; and Sean Fennell, Daedalus.

The meeting was called to order at 6:03 PM.

1. **Review and approve meeting minutes.** Upon a MOTION duly made and seconded, the Committee:

VOTED: to approve the minutes of January 20, 2010, as amended. *AND DEC. 3, 2009.*

*ATL*

1. **Design.**

- a. **Analemma update.** The analemma is partially installed. The designer is waiting for one custom panel to be delivered. It is expected that the analemma will be completed before the spring equinox on March 21<sup>st</sup>.
- b. **Sundial.** The contract for the construction of the sundial was signed with Josh Weiner last week.
- c. **MA-CHPS update.** OMR is working with CTA, the owner, and committee members to make sure that the needed documentation/affidavits are completed. It is possible that the project will be eligible for 41 points. It is expected that OMR will receive a confirmation letter regarding the exact number of points awarded within the next few weeks. There was discussion regarding memorializing the MA-CHPS determination with a plaque.
- d. **Shades.** The school administration has asked that privacy shades be added to the front conference room. A bid of \$5,200 for motorized shades has been received. It was determined that OMR would seek a price for non-motorized shades.
- e. **Tennis Courts.** It was reported that the dispute with OMR regarding the design of the tennis courts has been resolved to the satisfaction of the Town Manager.

2. **OPM.**

- a. **Punch List.** Mr. Fennell advised that a meeting took place on March 1<sup>st</sup> with representatives from OMR, CTA and Daedalus. It was decided that all parties would conduct a joint walk through of the building in an effort to resolve open items. CTA is alleging that there is only approximately \$212,000 of work still to be completed, but this has yet to be verified by OMR. Presently we are holding back approximately \$850,000 in funds. CTA has requested payment of the approximately \$630,000 of work that they claim has been completed but not paid for.

Upon a MOTION duly made and seconded, the Committee:

VOTED: to recommend the Town Manager approve the payment to OMR of \$6,000 in order to conduct the walk through with CTA, but only if CTA agrees in writing to reimburse the Town for such expense.

3. **Warrant.** Upon a MOTION duly made and seconded, the Committee:

VOTED: to recommend the Town Manager approve invoice log #48 in the amount of \$532,803.74 which includes invoices for: CTA Construction \$510,944; OMR \$4,705.74; Garrity and Knisely \$647.50; WSP Flack & Kurtz \$1,500; Daedalus Projects/Briggs \$2,656.50; Technology \$12,350: provided however, that only \$300,000 be released to CTA presently, with the balance to be released only at the direction of the Chair of the Committee if he deems it appropriate after the completion of the walkthrough.

4. **New Business.**

- a. **Division of Capital Asset Management.** A draft of the DCAM evaluation for OMR was distributed. The evaluation will be discussed at the next meeting.

There being no further business, the meeting adjourned at 7:00 PM.

The next meeting will be held on Wednesday, May 5, 2010 at 6PM at Ripley.

Approved: