

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord250 Parade Subcommittee was held on Zoom on February 25, 2025.

Members Present: John Arena III, Geoffrey Love, Holly Legault; Michael Lawson; Abby Myette; Court Booth (guest); Ray Andrews (guest); Joe Venti (guest); Tish Hopkins (guest); Kathryn Hanley, M.D. (guest); Alan Bogosian (guest)

1. Call to Order: The meeting was called to order by Chair John Arena III at 7:01 P.M., with quorum present.

2. Approval of Minutes from previous meeting – With motion to accept the minutes from the February 11, 2025, Meeting, the committee unanimously approved.

3. Parade Marshal Selection: Geoffrey Love confirmed that Medal of Honor recipient CAPT Thomas G. Kelley has accepted the invitation to be Parade Marshal. John Arena asked Geoff to coordinate a walk-through with CAPT Kelley and/or his escort prior to the parade.

4. Parade Ambassador Coordination and Training: Court Booth updated the committee that, at this point, 240 individuals have volunteered to act as Ambassadors on April 19th; 150 scouts will also be on hand to provide volunteer services. Mr. Booth led discussion regarding volunteer locations, timing, and communications during the parade. Abby Myette discussed the requirement for volunteer assistance in crowd control during the departure of the Concord Independent Battery from its firing location near the North Bridge. Mr. Booth concluded by describing plans for the distinctive apparel which Ambassador volunteers will wear during the parade and providing other coordination guidance for parade requirements.

Holly Legault reported on the status of division and assistant division commander selection, plans for staffing the parade check-in station, and she led additional discussion on timing, location, and communication requirements.

5. Updates on Catered Lunch: Abby Myette delivered a report on the status of parade marching unit waivers and boxed lunch requirements.

6. Brief updates on Committee Assignments

a. John Arena reported that coordination is underway to provide the parade staff with several golf carts to facilitate staff and volunteer transportation for the parade.

b. Geoffrey Love reported that he is working with Town Hall to finalize the selection of the staging and sound supplier and that the armory is available to provide an indoor assembly for Distinguished Guest before the parade begins.

7. Next Meeting – Monday, March 10, 2025, 7:00 P.M. on Zoom.

8. Meeting Adjourned – 8:01 P.M.

Respectfully submitted by Geoffrey Love, Secretary.

