

Town of Concord
Conservation Restriction Stewardship Committee

Minutes of February 25, 2020 Meeting
141 Keyes Rd, First Floor Conference Room

Attendees: John Ferguson (Chair), Rich Higgins, Mary Ann Lippert, Art Schwope, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Natural Resources Assistant Director

Visitor: Susan Bates, Liaison to Select Board

John called the meeting to order at 3:05 pm.

1. Rich motioned and Mary Ann seconded the approval of the Minutes of the January 28 meeting. All voted in favor.

2. **Committee Work**

2.1. Monitoring in progress

CR #	Name	Address	Assignee	Action/Status
21	Prendergast	114x Old Marlboro Rd	Art	Office to complete draft report and post for Committee review.
22	Emerson	39X Estabrook Rd; 25A Hugh Cargill Rd; 19A Estabrook Rd.	Rich/Michelle	Draft report for north section submitted for Office review. Visit of south section planned for early March
40	Christian	20Y Hugh Cargill Rd	Michelle/Rich/Mary Ann	Office to complete draft report and post for Committee review.
68	Westvale Meadow	20-44 Westvale Meadow	Neil/Mary Ann	Draft report posted for Committee review.
112	Elm Brook	Elm Brook Lane	Art/John	Draft report posted for Committee review.
124	Macone Farm	79 Macone Farm Lane	Mary Ann/Michelle/Jane	Visit completed. Draft report in progress.
134	Nashoba Brooks School	Strawberry Hill Rd	John/Rich	Draft report posted for Committee review.
1001	Ayrshire	Ayrshire Lane	John/Mary Ann/Rich	Office to complete draft report and post for Committee review.
1005	Brewster's Ridge	Monument St	John	Draft monitoring report requires more photographs. Winter visit planned.
1019	Landmark	ORNAC	Mary Ann/John	Office to complete draft report and post for Committee review.

Note: First-named assignee is Leader.

2.2. Monitoring to be assigned

CR #	Name	Address	Acres	Action/Status
None				

Delia recommended catching up on work-in-progress (see Paragraphs 2.1 and 2.3) and awaiting the Trimble replacement (see Paragraph 3.2) before initiating new field work.

2.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Office reviewing and adding maps and additional information to draft BDR.
1027	Wright Farm	Wright Farm Rd	Art/Rich/Michelle	Revise draft report based on Office review comments.

2.4. BDRs to be assigned

CR #	Name	Address	Acres	Action/Status
123	Macone Farm	57 Macone Farm Lane	2.3	Office submitted CR to Commonwealth for review. Upon CR approval, BDR activity will begin.

3. **Other Business**

- 3.1. In view of John's second term having expired in May 2019, the committee continues to seek a new member. Susan Bates maintains Select Board awareness of membership need.
- 3.2. Delia reported imminent acquisition of an Apple iPad Pro™ (11-inch screen) with Arc Collector ® software to replace the Trimble for CR boundary location and route-of-walk tracking, and photos. This hardware/software combination is used successfully by Concord Public Works, and is supported by their GIS specialist. Delia has scheduled CRSC training with the system for the March meeting.
4. The committee's next meeting is Tuesday, March 24, 2020 at 3:00 pm in the first floor meeting room at 141 Keyes Rd.
5. A motion to adjourn was made by Mary Ann and seconded by Rich; all voted in favor. The meeting adjourned at 4:05 pm.

Respectfully submitted,

Art Schwope