



**Concord/Concord-Carlisle School Committees  
Policy Subcommittee Meeting Minutes  
Meeting via Zoom**

**February 9, 2022  
1:00 PM**

**Present:** Court Booth, Tracey Marano, Eva Mostoufi, Laurie Hunter, Jared Stanton, Ian Rhames

1. **Call to Order** – Mr. Booth called the meeting to order at 1:04 PM via Zoom, noting that the meeting was being recorded.
2. **Vote to Approve Minutes** – A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to approve the 1.27.22 minutes. The motion was approved by call: Booth, aye; Marano, aye; Mostoufi, aye.

3. **Policies Reviewed:**

**File KF-R – Community Use Regulations and Fees.** Mr. Booth stated that the School Committee felt that this policy needed more consideration, requiring it as the sole agenda item today. Mr. Stanton stated that the Business Office reviewed the comps to identify any outliers. Mr. Rhames stated that the large gym is in-line with other districts, noting that it is below the average after the discount. He stated that the district is \$12/hour over the average in small gyms and \$3/hour under the average for grass fields. Mr. Stanton stated that the proposed new fee for the CCHS turf field (Memorial Stadium) is \$200/hour, noting that the fields are not often rented out and that other districts charge higher than that. Mr. Booth stated that the big users cite the use of the turf field as well as the nurse’s office. Mr. Rhames confirmed that Concord Recreation manages community use of the upper turf fields at CCHS (\$110/hour currently). Ms. Marano suggested adding town-managed filed rental data from other towns in order to understand where the averages are. She noted that the majority of people using the programs are residents of Concord, Carlisle or Boston. Ms. Marano asked about Section VI of the Community Use Agreement, noting that it is mostly residents running these community programs. Mr. Booth stated that the Agreement would be reviewed before meeting again and that the district needs to be agnostic on who is renting, noting the objective is cost recovery public schools, irrespective of the value judgements about business models of the organizations renting space. Ms. Marano stated that they do not want to price families out. Mr. Booth stated that the district needs to make the rates as reasonable as they can, with parity to other districts and without having an intentional or implied subsidy involved.

Ms. Marano offered to collect additional information from other towns on large high school gyms, grass fields and usage of additional rooms, after Mr. Booth and Mr. Rhames compiled a list, and reconvene at the next meeting on February 17<sup>th</sup> at 10:00 AM.

4. **Public Comments** – none.
5. **Adjournment** - A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to adjourn the meeting. The motion was unanimously approved by roll call and the meeting adjourned at 1:40 PM.

Respectfully submitted,  
Erin Higgins

Approved: 3.24.22