



MEETING MINUTES

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Permanent Monument Subcommittee of the Concord250 Executive Committee was held in the Lower-Level Meeting Room of the Concord Free Public Library, 129 Main Street on February 8, 2023.

Members Present: Gary Clayton, Christa Collins and Polly Reeve

Guests Present: Joe Palumbo

Call to Order: The meeting was called to order at 9:45AM; a quorum being present.

1. Minutes of the January 11, 2023 meeting of the subcommittee were reviewed and adopted as written.
2. The subcommittee discussed the planned public meeting, which will be held on April 10, 2023, from 7:00 to 8:30 PM at the Harvey Wheeler Center. This will be a public listening session, a chance to present to the audience our process thus far and the themes and ideas that have emerged and to ask for feedback in particular related to the criteria for evaluating proposals.

Subcommittee members discussed the agenda of the April 10 meeting. The following general framework was proposed:

- I. Welcome
 - II. Presentation (with PowerPoint):
 - a. Review the purpose of Concord250
 - b. Discuss the charge from the Select Board related to the Permanent Memorial
 - c. Provide an overview of what the Town has done in the past as tangible commemorations/memorials at each of the anniversaries of April 19, 1775
 - d. Show the 7-minute video "Beyond Granite" to communicate how the concept of memorials is evolving in the 21st century
 - e. Present themes already emerging from the two public forums held in the fall
 - f. Give examples of specific proposals that have already been suggested
 - g. Explain our timeframe and the process we foresee in developing ideas for one or more memorials
 - h. Present our draft criteria for evaluating proposals
 - III. Break out groups, each led by a committee member, to provide feedback on the draft criteria and the process we envision
 - IV. Report back from breakout groups
 - V. Invite continued feedback from the audience for the ideas presented, and let them know how to provide such feedback.
3. In order to accurately frame the possibilities in the public forum, Gary and Polly will meet with the Town Manager to discuss the feasibility of placing a memorial on the town-owned land at 34 Monument Square. Gary has also scheduled a meeting with the Director of Planning and Land Management Marcia Rasmussen and director of visitor and tourism services Beth Williams to review zoning, engineering, and other constraints of this site.
 4. The subcommittee then discussed a rough anticipated timeline for the 250th memorial effort, to be reviewed at the public meeting:
 - 2023: - Request proposals for non-site-specific Concord250 commemorative projects or memorials; evaluate per criteria being developed
 - Make recommendations on non-site-specific memorial projects
 - If it is determined to be practical and worth pursuing, dive deeply into the Monument Square site, hold a charette to develop design goals, and release RFP for conceptual designs.
 - 2024: - Evaluate proposals received
 - Select design for site-specific project and make recommendation

2025: - Groundbreaking (possibly ceremonial) to coincide with the anniversary

5. Outreach and preparations for the meeting were discussed. Christa volunteered to work on maps; we would like to write an article for the Concord Bridge to encourage attendance; Gary will ask Tooley to prepare a PP. Polly will inquire about tech equipment available at Harvey Wheeler.
6. Christa reported on her meeting with Brian Rosborough, Ted Scott, Pete Funkhauser, and Andrew Joslin about the proposed tree planting project, and on meetings with Natural Resources Director Delia Kaye and Sustainability Director Eric Simms. Various possible approaches were discussed, including focusing on eight acres at the corner of Thoreau and Walden Streets, the idea of giving trees to homeowners to plant on their property, the need to identify funding sources, and the possibility of partnering with the nonprofit organization Mothers Out Front.
7. Next meetings will be:
 - Wednesday, March 8 at 9:15 in the Library, with a zoom option
 - (pending confirmation) Wednesday, March 29 at the Harvey Wheeler Center, for a dry run through the presentation for the public meeting.

Meeting adjourned at 10:45AM.

Minutes respectfully submitted,

Polly Reeve