

**CONCORD HISTORICAL COMMISSION**  
**Public Meeting Minutes**  
**February 8, 2018, 7:00 P.M.**  
**Second Floor Conference Room, 141 Keyes Road**

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Historical Commission held a public meeting in the Second Floor Conference Room at 141 Keyes Road, Concord starting at 7:00 P.M.

Commission Members Present: Electa Tritsch, Nancy Nelson, Diann Strausberg, Claire Gauthier

Associate Members Present: Robert Gross and Melissa Saalfield

Staff: Heather Lamplough, Senior Planner

Also Present: Alice Kaufman, BOS Liaison

Guy Herman, Trustees of Reservations

Chair Electa Tritsch called the meeting to order at 7:05 P.M.

**Approval of Agenda**

Ms. Gauthier motioned to approve the agenda. Ms. Strausberg seconded. The agenda was approved (4-0).

**Old Manse Tree Removal Project**

Ms. Nelson, who reviewed the proposed tree removal during a site visit, introduced the project to the Commission. She stated that she is a member of the community working group for the Old Manse. She explained that the Old Manse is planning on pruning and removing dead or declining trees, that are a threat to the structure and/or visitors. Mr. Guy Herman from the Trustees of Reservations summarized the project for the Commission. Ms. Gauthier asked what they plan to do with the trees taken down, as people may be interested in the wood to make things from them. Mr. Herman stated that they plan to have someone on site to cut the trees into slabs for this purpose. Ms. Tritsch asked for clarification on the trees being removed along the stone wall. Mr. Herman stated that they have their meeting with the Natural Resources Commission next week to discuss the tree removal and replanting in the wetland areas. Mr. Gross stated that this could be a great environmental educational opportunity for the Trustees. The Historical Commission stated that they are in favor of this project.

**Preservation Restrictions and Annual Inspections**

The Commission discussed how they need to establish a system of annually inspecting the properties that have preservation restrictions held by the Town. The Commission discussed possibly having each commissioner choose a property, review the preservation restriction, and then develop a checklist for an inspection. The commission also discussed how to determine when a preservation restriction may have been violated. The commission asked that the Wheeler Harrington House get added to the list for inspections, because even though it does not have a preservation restriction on it, it is a historically significant structure owned by the Town.

**The New Church of Concord (Formally Our Lady's) Preservation Restriction**

Ms. Lamplough informed the commission that she has been informed that the New Church of Concord is on the market. She stated that the church does have a preservation restriction on it that is held by the Town of Concord. A resident had concerns that the church or the new owners of the

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church may request that the restriction be dissolved. The Commission discussed the preservation restriction and stated that it would be the Select Board who would have that authority, but that the Commission firmly supports maintaining the preservation restriction on the building. The Commission stated that CPA funds have been used on this building in the past, and that it is located in the Church Street Historic District. The Historical Commission stated that they will strongly recommend that the preservation restriction is continued if and when the property changes ownership.

**Discussion: Hubbardville Extension Warrant Article**

The Commission briefly discussed Article 27, which proposes to extend the Hubbardville Historic District to include 387 Sudbury Road, which was placed under Demolition Delay by the Commission in August. Ms. Tritsch stated that she would be the point person for this article for the Historical Commission. She also stated that she has uncovered some information from the 2016 Town Meeting that may aide in this warrant article.

**2018 Preservation Awards**

The Commission briefly discussed the Preservation Awards. Ms. Tritsch reminded everyone that the deadline for nomination is February 28, 2018. Ms. Strausberg indicated that she plans on nominating 42 Pine Street.

**Minutes**

*Documents:*

*1. Minutes from 01/11/2018 Historical Commission Meeting*

Ms. Nelson moved to approve the January 11, 2018 minutes as amended. Ms. Strausberg seconded the motion. The motion passed (4-0).

**Other Business**

Ms. Tritsch stated that there will be a demolition review application for 155 Belknap Street on the March meeting agenda. Ms. Tritsch distributed an email from Marcia regarding teardowns, and a comparison chart of demolition review bylaws in Massachusetts towns from 2012.

Ms. Gauthier moved to adjourn. Ms. Nelson seconded the motion. The motion passed (4-0).

**The meeting was adjourned at 8:30 P.M.**

Minutes Approved: April 26, 2018

Respectfully submitted by:  
Heather Lamplough``  
Senior Planner