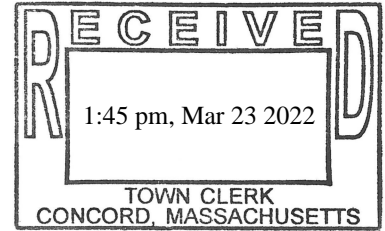




CONCORD RECREATION DEPARTMENT
RECREATION COMMISSION MEETING MINUTES



Date: Monday, February 7, 2022

Location: Zoom Meeting Call – Meeting ID: 845 5400 8046

Present: Casey Atkins, Chair and Voting Member (April 2022, 2nd term)
Paul Boehm, Voting Member (end of the month following 2023 Town Meeting, 1st term – CPC)
Jennifer Lutz, Voting Member (June 2022, 1st term)
Pete Funkhouser (February 2023, 1st term)
Jim Howard (end of month following 2024 Town Meeting, 1st term)
Adam Lapointe, Assistant Director of Recreation
Andy Dutton, Beede General Manager
Amrith Kumar, Finance Committee Liaison

Meeting Start: Called to order at 7:02P Ms. Atkins called a rollcall to start the meeting.

Approval of Minutes from Recreation Commission meeting on Jan 3, 2022:

Ms. Atkins made a motion to approve the minutes. Second by Ms. Lutz.
Ms. Atkins called a rollcall to approve the minutes. All in favor.

Appointments: Ms. Lutz did communicate with the commission that she will not be participating in a second term. The commission thanked her for her support over her term.

FY23 Budget Updates

Mr. Lapointe shared that FY23 budget for Hunt (Revolving) and Beede (Enterprise) have been completed and that they were presented to the Town Manager. Mr. Lapointe presented information about General Fund Transfers that cover general expenses related to the Town and shared-screen numbers related to 2018-2023. Mr. Lapointe noted that Beede would not be asked to do a General Fund Transfer in FY23.

Recognition of Danner DeStephano

Ms. Atkins acknowledged the work and dedication Danner did for the Concord Recreation Department. Ms. Atkins did mention the idea of potentially doing something for Danner as a remembrance outside of our already established scholarship fund. Mr. Lapointe did mention that he would let the committee know about services, and also he was in talks about creating an annual indoor triathlon in the winter that the proceeds would go into the Danner fund.

Strategic Plan- Next Steps

Mr. Boehm mentioned that the CPC granted the Recreation Department the \$75,000 requested for a new and updated strategic plan. The funds will be voted on in Town Meeting. Mr. Boehm and Mr. Funkhouser discussed meeting before the next commission meeting to discuss next steps in creating a Request for Proposal (RFP) for review at the meeting.

Department Updates

Beede Center

Mr. Dutton highlighted the January events, like waiving the joiner fee on January 1st. He also mentioned that membership continues to trend positively, with some hesitation from some people with the omicron variant. As of 2/1, Beede has 736 recurring memberships, 301 3 month memberships, along with about 150 annual memberships.

**Hunt Recreation**

Mr. Lapointe mentioned that this month has seen an increased impact from COVID. The omicron variant has seen effects in all of our programs. In regards to special events, Winter Wonderland is scheduled for February 12th which is a free community event. The next big event would be the Shamrock Ball, which is March 12th. In regards to White Pond, there are 225 registrations for passes. Most of our sports programs are also filled and we are expanding programming, include Squash with our vendor SquashWest.

Other Facilities: no reports

Reports from Liaison

Mr. Kumar (Finance Committee) shared televised hearing about middle school, committee focused on guidelines.

Mr. Boehm (CPC) shared Assabet Bluff application under review for open space/community housing, other applications.

Public Input: none

Old Business

The next Recreation Commission Meeting will be held on Zoom on Monday, March 21 at 7:00P. Ms. Atkins motioned to adjourn the meeting at 8:04P. Mr. Boehm seconded the motion. All in favor. Minutes taken by Adam Lapointe.