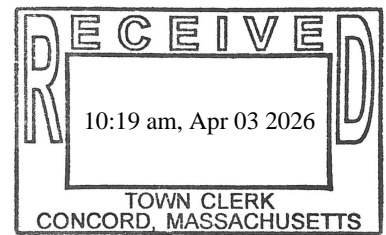


**Town of Concord
Cemetery Committee Meeting
February 4, 2026
135 Conference Room and Via Zoom**



Members Present: Mr. Geoff Walton
Ms. Beth van Duzer
Ms. Priscilla White Sturges
Ms. Rebecca Noke

Also Present: Mr. Aaron Miklosko – Highway & Grounds Superintendent
Ms. Tish Hopkins – Cemetery Supervisor
Ms. Justine St. John – Program Analyst for Highway & Grounds
Mr. Doug Lenox – Cemetery Specialist
Ms. Mimi Graney – Economic Vitality Director
Ms. Jen Turner – Executive Director of Robbins House

ADMINISTRATIVE ITEMS

- A-1: The meeting was called to order at 4:03PM
- A-2: It was announced that the meeting was being audio/video recorded.
- A-3: 2 deeds were signed by the Chair
- A-4: Next Meeting will be March 4th, 2026 at 4:00PM
- A-5: Meeting minutes for December 3, 2025 and January 7, 2026 presented for approval.

Geoff Walton made a motion to approve both sets of minutes as presented. Priscilla Sturges seconded the motion and it was voted as follows: (4-0)

Geoffrey Walton – Aye
Beth van Duzer - Aye
Priscilla White Sturges – Aye
Rebecca Noke – Aye

DISCUSSION/ACTION ITEMS

D-1: CPW STAFF REPORT – OPERATIONS/MAINTENANCE UPDATE

Mr. Miklosko reported Cemetery staff have been focusing on winter operations in the cemetery over the last month, plowing and treating the roads, so Sleepy Hollow can reopen. It is currently open. Staff have also been working to renew the landscape contract for this coming season.

In January, there were three full interments, five cremations, and two single grave lots and one cremation lot were sold.

D-2: PRESENTATION – HISTORIC MARKER PROJECT

Mimi Graney, Town of Concord Economic Vitality Director, and Jen Turner, Executive Director of the Robbins House, presented a project to install 8-10 trail markers in Concord, highlighting the town's underrepresented Black history. The project, proposed to be funded through a \$14,000 grant with a 1:1 match of \$14,000 from the Town ARPA funds, aims to make visible existing scholarship on Black residents and the town's abolitionist history. The markers, which will be designed to complement the existing landscape, will tell specific stories that together form a broader narrative of Black heritage in Concord. The project team is actively engaging with the community and relevant boards to gather input and ensure transparency in the decision-making process.

Mr. Miklosko asked to clarify the locations being considered. There is one in Old Hill Burying Ground and one in Sleepy Hollow. He reminded Ms. Graney that those properties, along with the South Burying Ground, are under the jurisdiction of the Cemetery Committee. Ms. Graney acknowledged that and advised at this time they have a list of potential locations, and that list will be narrowed down through their process. They do not currently have a plan as to where they would like the actual signage to be placed. Mr. Miklosko suggested that once they have that information, they should reach out so CPW could determine the appropriate approver for that property. Ms. Graney anticipates they will come back to CPW if those properties are selected as sites, so they can make sure they know any constraints they will be working with, and they can present again to the Cemetery Committee. At this time the signs have not been designed. Mr. Walton advised the presenters that there is a group researching the cemetery near the prison that they may be interested in following up with. It is not under the jurisdiction of the Cemetery Committee, but he wanted them to be aware that there may be Civil War veterans buried there. He is not sure about Revolutionary War veterans, but he urged them to follow up with that group as well.

D-3: LOT REPURCHASE – RANDALL FAMILY

Ms. Hopkins spoke to this request. The Randall family purchased Lot 45 and Lot 64 Dogwood Path in the knoll section of Sleepy Hollow. They no longer need them and would like to sell them back for their original purchase price.

Geoff Walton made a motion to approve the lot repurchase as presented. Rebecca Noke seconded the motion, and it was voted as follows (4-0):

Geoff Walton – Aye
Beth van Duzer – Aye
Priscilla White Sturges-Aye
Rebecca Noke – Aye

D-4: LOT TRANSFER – REECE LOT

Ms. Hopkins spoke to this request. This transfer request was initially approved in October of 2025; however, the lot number was captured wrong in the motion and the minutes. This is for a lot transfer of A40 Maple Avenue to Terry Reece Hackford.

Geoff Walton made a motion to approve the lot transfer. Rebecca Noke seconded the motion, and it was voted as follows (4-0):

Geoff Walton – Aye
Beth van Duzer – Aye
Priscilla White Sturges-Aye
Rebecca Noke – Aye

D-5: CHAIR COMMENTS:

Mr. Walton thanks the staff for all of the work over the past week with all of the snow removal operations.

D-6: COMMITTEE MEMBERS' COMMENTS:

No Comments.

D-7: PUBLIC COMMENTS:

No Comments.

ADJOURNMENT

Geoff Walton made a motion to adjourn the meeting at 4:35 PM. Priscilla Sturges seconded the motion, and it was voted as follows (4-0):

Geoff Walton – Aye
Beth van Duzer – Aye
Priscilla White Sturges-Aye
Rebecca Noke – Aye

Respectfully Submitted,

Approved,

Justine St. John
Program Analyst, Highway & Grounds Division

Geoff Walton, Chair
Cemetery Committee