

COMMUNITY PRESERVATION COMMITTEE

Public Meeting and Hearing Minutes

February 4, 2020

7:00 P.M.

First Floor Conference Room

141 Keyes Road

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held a public meeting and hearing in the First Floor Conference Room at 141 Keyes Road, starting at 7:00 P.M. Committee members John Cratsley, Peter Ward, Judy Zaunbrecher, Paul Grasso, Hester Schnipper, Nancy Nelson, Diane Proctor and Burton Flint were present.

The Chair called the meeting to order at 7:00 pm.

Everyone at the meeting introduced themselves and stated which board or committee they were the designee.

Discussion of Warrant Article for 2020 Annual Town Meeting

Mr. Cratsley explained that the CPC was summoned to the Finance Committee meeting, who had questions about a few of the projects included in the warrant article. The Committee discussed the need for Town Counsel to be prepared to respond to the controversial questions/comments at Town Meeting. The Committee discussed the desire to have a handout on the legal background of the two church projects available at Town Meeting.

Review and Discussion of Potential Draft Project Conditions

The Committee reviewed the draft project conditions for the individual projects included in the warrant article. The Committee discussed whether it was necessary to specifically state the Warner's Pond funding is to be banked or if the word "towards" indicates the banking of funds. The Committee asked staff to add a condition to the Minute Man Arc project that states the park shall be open to the public.

Discussion of Presentation for Finance Committee Public Hearing – March 16, 2020

Ms. Gill stated that she will prepare the presentation and the handouts for the Finance Committee Public Hearing. The Committee discussed how everyone should plan to attend the hearing, so the Committee can discuss the questions asked in order to prepare for Town Meeting.

Discussion on Setting Priorities for the Upcoming Year

The Committee reviewed the upcoming year's schedule, discussed signage, updates to the 2021 plan, outreach to the general public and new conditions requiring matching funds.

Revised 2020 Meeting Schedule

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Ms. Gill explained that the September informational meeting needed to be moved do to a town election. The new schedule was distributed to the Committee and posted on the website.

Other Business – Approval of Minutes

Ms. Gill stated that all applicants received a letter stating that their project was either being recommended for funding, or not being recommended for funding. Ms. Gill stated that the Committee received an invoice from the Community Preservation Coalition in the amount of \$4,350 that she needs to pay.

The Committee discussed the drafted minutes and proposed clarification and grammatical amendments.

Mr. Ward moved to approve the November 19th and December 3rd meeting minutes as amended. Ms. Nelson seconded. The motion passed (8-0).

Ms. Gill explained that the Historical Commission is looking for nominations for the 2020 Preservation Awards and provided the Committee with the application and deadline information.

With no further discussion, Ms. Zaunbrecher moved to adjourn the meeting at 8:25 p.m. Mr. Flint seconded with all voting in favor.

Respectfully submitted,

Heather Gill
Senior Planner

Minutes Approved on: June 16, 2020

Secretary