

**Town of Concord  
Conservation Restriction Stewardship Committee**

Minutes of January 28, 2020 Meeting  
141 Keyes Rd, First Floor Conference Room

Attendees: John Ferguson (Chair), Rich Higgins, Mary Ann Lippert, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director, Colleen Puzas, Natural Resources Assistant Director

Visitor: Susan Bates, Liaison to Select Board

John called the meeting to order at 3:02 pm.

1. After committee approval of a revision of Paragraph 3.3 in the draft, Mary Ann motioned and Neil seconded the approval of the Minutes of the October 22, 2019 meeting. All voted in favor.
2. Michelle motioned and Mary Ann seconded the approval of the Minutes of the December 10, 2019 meeting. All voted in favor.

**3. Committee Work**

3.1. Monitoring in progress

CR #	Name	Address	Assignee	Action/Status
21	Prendergast	114x Old Marlboro Rd	Art	Visit completed. Draft report submitted. Office reviewing and adding map.
22	Emerson	39X Estabrook Rd; 25A Hugh Cargill Rd; 19A Estabrook Rd.	Rich/Michelle	Visit of north section scheduled for 1/31. Visit of south section planned for early Feb
40	Christian	20Y Hugh Cargill Rd	Michelle/Rich/Mary Ann	Visit completed. Draft report submitted. Office reviewing and adding map.
68	Westvale Meadow	20-44 Westvale Meadow	Neil/Mary Ann	Draft report submitted. Office reviewing and adding map.
112	Elm Brook	Elm Brook Way	Art/John	Report photopoints to be clarified. Then uploaded for committee review.
124	Macone Farm	79 Macone Farm Rd	Mary Ann/Michelle/Jane	Visit to be scheduled.
134	Nashoba Brooks School	Strawberry Hill Rd	John/Rich	Upload report for committee review.
1001	Ayrshire	Ayrshire Lane	John/Mary Ann/Rich	Office and John to coordinate on photos. Then upload for committee review.
1005	Brewster's Ridge	Monument St	John	Draft monitoring report requires more photographs. Winter visit planned.
1019	Landmark	ORNAC	Mary Ann/John	Office to add photos to report

				then upload for committee review.
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Note: First-named assignee is Leader.

### 3.2. Monitoring to be assigned

CR #	Name	Address	Acres	Action/Status
None				

Delia recommended catching up on work-in-progress (see Paragraphs 3.1 and 3.3) before initiating new work.

### 3.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Draft report submitted. Office reviewing and adding maps and additional information needed for BDR.
1027	Wright Farm	Wright Farm Rd	Art/Rich/Michelle	Draft report submitted. Office reviewing and adding maps and additional information needed for BDR.

### 3.4. BDRs to be assigned

CR #	Name	Address	Acres	Action/Status
123	Macone Farm	57 Macone Farm Lane	2.3	Office submitted CR to Commonwealth for review. Upon CR approval, BDR activity will begin.

## 4. Other Business

- 4.1. Select Board approved second term for Neil Ryder. In view of John's second term having expired in May 2019, the committee continues to seek a new member.
- 4.2. Michelle mentioned a favorable experience with a GIS App named Avenza and suggested its investigation as a potential Trimble replacement. Delia took the action to do so.
5. The committee's next meeting is Tuesday, February 25, 2020 at 3:00 pm in the first floor meeting room at 141 Keyes Rd.
6. A motion to adjourn was made by Art and seconded by Michelle; all voted in favor. The meeting adjourned at 4:12 pm.

Respectfully submitted,

Art Schwope