



**Concord/Concord-Carlisle School Committees  
Policy Subcommittee Meeting Minutes  
Meeting via Zoom**

**January 27, 2022  
11:30 AM**

**Present:** Court Booth, Tracey Marano, Laurie Hunter, Jared Stanton, Ian Rhames

1. **Call to Order** – Mr. Booth called the meeting to order at 11:32 AM via Zoom. Roll call attendance was taken: Booth, aye; Marano, aye.
2. **Vote to Approve Minutes** – Ms. Marano noted that she did not make a motion at the 1.13.22 meeting as noted in the minutes because she was not in attendance at that meeting. A motion was made by Ms. Marano, seconded by Mr. Booth, to approve the minutes from 1.13.22, acknowledging that Ms. Marano’s comment would be reflected in the approved minutes once confirmed. The motion was approved by call: Booth, aye; Marano, aye.

3. **Policies Reviewed:**

**File KF-R – Community Use Regulations and Fees.** Mr. Booth stated that he and the Business Office reviewed the 2014 Agreement between The Town of Concord and the Region and the 2015 Agreement between the Town of Carlisle and the Region regarding no fees for outdoor field use for Town adult and youth sports. He stated that these groups would include established, nonprofit, in the district and serving district citizens, noting the current new draft includes new language around this. Ian Rhames shared the updated policy with the new language, which stated that SC facility use policies are superseded by agreements in force between the towns and Concord and Carlisle, with a link included to the agreements. Mr. Booth noted that the groups who would be affected by the fee increases should be notified by the SC that the policy is being reviewed, with changes not taking effect until September 1st.

A motion was made by Ms. Marano, seconded by Mr. Booth, to bring the revision to the SC for a second reading, with the recommendation for adoption. The motion passed by roll call: Booth, aye; Marano, aye.

**File JJIF-R – Athletic Concussion Regulations.** Mr. Booth reviewed the changes to the Athletic Concussion policy, noting that he carefully compared the policy to Mr. Joncas’s document from December 8<sup>th</sup> to ensure consistency. He noted that a section from MASC’s policy was added around symptomatic but stable students being allowed to go home with their parent(s)/guardian(s) following a head injury. Mr. Booth noted Section E, which refers to “individualized education program, team” and it was agreed that it should read “individualized education team”.

A motion was made by Ms. Marano, seconded by Mr. Booth, to bring Policy File JJIF-R - Athletic Concussion Regulations to the SC for a first reading. The motion passed by roll call: Booth, aye; Marano, aye.

Mr. Booth noted that the next Policy Subcommittee meeting would be held on February 17, 2022 at 10:00 AM.

4. **Adjournment** - A motion was made by Ms. Marano, seconded by Mr. Booth to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 11:57 AM.

Respectfully submitted,  
Erin Higgins

Approved: 2.9.22