

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on January 26, 2023.

Members Present: Rick Loughlin, Di Clymer, Holly Cratsley, Henry Dane, Tish Hopkins, Diane Proctor, Rob Munro, David Wood, Fred Ryan, and Joe Palumbo (for John Arena)

Also Present: Karlen Reed

Call to Order: The meeting was called to order at 7:00 PM. – A quorum being present.

Administrative & Committee Updates

1. The minutes of the January 12, 2023 meeting were approved by unanimous vote.
2. Two nominations for subcommittee appointments were made: Barbara Evangelista for Communications and Publicity and William Barton for Finance. Both were approved unanimously.
3. Communications and Publicity power point presentation was postponed until the next meeting February 9, 2023. The logo has been met with favorable reviews thus far and Diane is working with 4 high school students who will be publicizing events in the schools via social media and school publications.
4. Rick Loughlin requested that each member consider proposals from their sub committees to help with a task force, working under the Finance Committee, for fundraising.
5. Rick has met with Concord's finance director who has outlined the proper procedure for paying bills. All vendors and bills should be presented to the Finance Committee before committing any funds to ensure the vendors have filed a W9 with the Town and that there is money available. He also is wondering if the \$250,000 funding from the State was still available and he is preparing for his first presentation the Finance Committee.
6. PCCC has shared their list of invited parade participants for 2023 for our consideration for 2025. The National Parks have confirmed they will be doing their standard events on April 19, 2025. The events committee current focus is on the parade, events at the bridge and any firework/drone shows outside of that they are happy to help with any other signature events that are planned. Their goal is to make these events inclusive and not cost prohibitive. Di added that the Concord Players are available to attend these events in costume.
7. Tish is working with the IT department to provide access to the contacts lists to Henry.

Other Business

Henry is working on a letter to America 250 to urge them to get Massachusetts residents on that committee. Fred Ryan will follow up regarding legislation to grant \$1,000,000 to Concord and Lexington for Public Safety surrounding the Patriot's Day events.

The meeting Adjourned at 8:03pm

Minutes respectfully submitted,
Patricia Hopkins, Acting Clerk

