

**Town of Concord  
Conservation Restriction Stewardship Committee**

Minutes of January 24, 2023 Meeting  
141 Keyes Road, 1<sup>st</sup> Floor Conference Room

**Attendees:** Annemarie Altman, Peter Blau, Mary Ann Lippert (Chair), Art Schwope, Delia Kaye, Natural Resources Director, Bert Comins, Assistant Natural Resources Director

Mary Ann called the meeting to order at 3:03 pm.

1. Delia introduced Bert Comins, who joined the Natural Resources Division as Assistant Natural Resources Director earlier in January.
2. All welcomed Peter Blau as a new CRSC member.
3. Annmarie motioned and Peter seconded the approval of the December 13, 2022 meeting minutes with one factual change. All voted in favor.
4. Mary Ann reported that she, Art, and Annemarie had written and tested a new instructions guide for using the iPad and Bad Elf devices. The guide is posted on Google Drive in the CRSC Orientation and Monitoring folder. Mary Ann also developed a guide for the office to use to get the photos and photo azimuths from the iPad after a monitoring walk.

**5. Committee Work**

**5.1. Monitoring in progress**

CR #	Name	Address	Assignees	Action/Status
46	Rosenfeld	8A Seymour St	Art/Annemarie	Art – contact owner
48	Kalmia Woods Corp	5B Heaths Bridge Rd	Mary Ann/Jane	Office – review report
99	Matheson	342 Sudbury Rd	Mary Ann	Mary Ann – check final report as reviewed by office
116	Beecher	106B & 108Y Monument St	Mary Ann/Peter	Mary Ann – contact owner
117	Beecher	106B Monument St		
128	Ferguson	7B & 9A Garfield Rd	Annemarie/Art	Annemarie – contact owner
129	Thornton	29B & 31B Garfield Rd		
130	Hubbard Brook	69B Sudbury Rd	Rich/Art	Office – review report
139	Busa	506 and 49Y Old Bedford Rd	Annemarie/Mary Ann	Office – photopoint map
140A-1	Drake	455 Old Road to Nine Acre Corner	Art/Annemarie	Office – photopoint map
143	Brooks	189 Mildred Circle	Annemarie/Art	Office – photopoint map
152	October Farm Riverfront	28X Balls Hill Rd	Mary Ann/Michelle	Office – review report

Note: Lead assignee is listed first; any additional assignee is an assistant.

- 5.2. No new monitoring assignments were made.
- 5.3. No BDR is in progress or planned.
  
6. In a discussion of the in-process monitoring report for the October Farm Riverfront visit during which commercial dog walking was observed, Delia stated that such activity violated the CR which allows only minimal commercial activity.
  
7. The committee's next meeting is Tuesday, February 28, 2023 at 3:00 pm.
  
8. With no further business, Mary Ann adjourned the meeting at 3:30 pm.

Respectfully submitted,

Art Schwope