



**CIVIL WAR MONUMENT TASK FORCE**  
**Concord Museum**  
**Monday, January 24<sup>th</sup> -4PM**  
**Minutes of Meeting**

Present: David Wood, Matt McGrath, Beth van Duzer, Tish Hopkins and Rick Frese

The January 3<sup>rd</sup> meeting was reviewed

Rick indicated that he would contact Terri Ackerman, Chair of the Select Board, requesting a 60-day extension of the CWMTF Charge, which will allow additional time for the Task Force to continue seeking RFPs from vendors and reviewing their proposals.

Discussion resumed regarding the three-tiered working agenda for the CWMTF, including collaboration with vendors for each project:

1. Removal of the existing monument tablet
2. Care and preservation of the monument
3. Design and install the new tablet, adding George W. Dugan's name and regimental affiliation

Rick will follow-up with Rosa regarding drafting RFPs for vendors. Tish will be copied on communications with vendors and Jon Harris, Town Budget and Purchasing Administrator.

Next meeting: February 14th, 4PM Concord Museum

Respectfully submitted by Rick Frese