



Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Concord 2025 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street, on January 11, 2024.

MINUTES

Members present: Gary Clayton, Rick Loughlin, Rob Munro, Joe Palumbo, Diane Proctor, Holly Cratsley, David Wood, Fred Ryan, Geoff Love, Di Clymer

Sub-Committee Members/Guests Present: Beth Van Duzer, John Hickling, Susan McCrory, Joe Zelner

Call to Order: The meeting was called to order by Gary at 6:33 PM- A quorum being present.

1. Administrative Matters

- a.) Minutes of the November 30, 2023 meeting were approved by unanimous vote.
- b.) Gary reminded Subcommittee chairs to get their approved minutes submitted to the Town Clerk as required by the Open Meeting Law.

2. Joe Zelner from the Community Participation Subcommittee

gave an update about the high school student Essay Contest that they have developed. He distributed a fact sheet about the process for participating and information about the theme, eligibility, and prizes. The project has generated a great deal of enthusiasm.

3. Other Subcommittee Updates

- a.) Joe P. reported that the Minuteman National Historical Park program last night in the Main Library's Goodwin Forum was well received by 88 people who appreciated the instruction from the Park Rangers and enjoyed an interactive experience, linking the Town Meeting of January 10, 1774 with 2024. He is planning a program in February, Black History Month, during school vacation that will offer a guided tour starting at the Caesar Robbins House.
- b.) Gary C. spoke for the Permanent Memorial SC stating the next public meeting will be Wednesday, Jan. 17th at 6:30PM the Main Library to update design plans and get feedback. The 250 Tree Commemorative project is progressing well, too.

c.)Rick L. reported for the Finance SC regarding fundraising status, the need to make a decision about having commemorative coins and the idea to host a party to launch fundraising. John answered questions about the production and distribution of coins which were very successful in 1975.

d.)Fred R., now the Inter-municipal Coordinator of Public Safety, announced Jan. 25th will be the kick off event to launch their work and Feb. 22 at 10am will be a training session in Framingham.

e.)Sue M. reported that the Parade Subcommittee will be the point of contact for the 2024 Parade participant application. Town staff will soon update the appropriate town webpages with the link to the 2024 Parade application. In addition, Sue noted that the Hospitality Committee compiled a list of prospective parade marching units and distributed a mass email the third week of December inviting those units to apply.

f.)Di C. reported that the Concord Players are hoping to announce in February their selection of a spring musical for their 2025 spring production.

g.)Rob M. discussed the formation of the IMA team and its scope work at weekly meetings. MA Office of Tourism and Travel is now involved and a process for transmitting local calendar information directly to the state is set. A unanimous vote was taken to share our invitation list of dignitaries with the IMA team to assure good coordination.

4. New Business and Key Issues

Our next meeting is scheduled for Thursday, January 25 at 6:30 pm in the Trustees Room of the Concord Free Public Library. The meeting will continue the format of having updates from SCs, review the Minuteman National Historic Park themes and review and vote on the question of ordering 2025 commemorative coins.

5. Meeting adjourned by unanimous vote at 7:45 pm

Minutes respectfully submitted, Di Clymer - Secretary pro tem