

Concord Affordable Housing Trust Study Committee

Meeting Minutes: January 7, 2020

Committee members present: Keith Bergman, chair, Linda Miller, Lee Smith, Jim Terry

Also present: Linda Escobedo, Select Board liaison, Liz Rust, Director of Regional Housing Services Office, Martyn Botfield.

The meeting was called to order by chair Bergman at 7:00 pm. He related that in a discussion with Kerry Lafleur, Finance Director, she related that the draft bylaw should reference "Treasurer" instead of "Treasurer-Collector" as custodian of the trust's funds.

Town Counsel had reviewed the draft bylaw and had provided suggested revisions along with other possible changes with five comments that had been inserted in the document. The Committee reviewed the entire draft bylaw along with the comments.

There was considerable discussion about the revisions and changes and at the end the following motion was made by Lee Smith and seconded by Jim Terry: The Committee accepted all of the suggested revisions to language proposed by Counsel, and to only accept items numbered 20, 21 and 22 near the end of section 6 of the bylaw from the five comment areas in the document. The motion was adopted unanimously. Liz Rust will prepare the revised draft bylaw, it will be reviewed by Keith Bergman and then submitted to the Select Board before the warrant closes.

The Committee also reviewed the memo from Finance Director Lafleur regarding short term rental fees and determined that the topic was not within the Committee's charge to draft a Trust bylaw, so we did not need to take any action thereon.

A motion to adjourn was made at 9:05 pm and unanimously approved.

Jim Terry, clerk pro tem