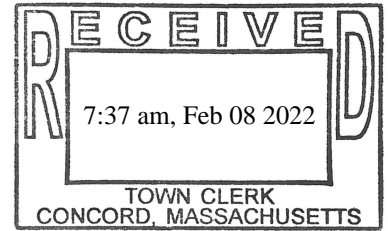




CONCORD RECREATION DEPARTMENT  
RECREATION COMMISSION MEETING MINUTES



**Date:** Monday, January 3, 2022

**Location:** Zoom Meeting Call – Meeting ID: 86941457000

**Present:** Casey Atkins, Chair and Voting Member (April 2022, 2<sup>nd</sup> term)  
Paul Boehm, Voting Member (end of the month following 2023 Town Meeting, 1<sup>st</sup> term – CPC)  
Jennifer Lutz, Voting Member (June 2022, 1<sup>st</sup> term)  
Pete Funkhouser (February 2023, 1<sup>st</sup> term)  
Jim Howard (end of month following 2024 Town Meeting, 1<sup>st</sup> term)  
Anna McKeown, Recreation Director  
Adam Lapointe, Assistant Director of Recreation  
Andy Dutton, Beede General Manager  
Amrith Kumar, Finance Committee Liaison

**Meeting Start:** Called to order at 7:02P Ms. Atkins called a rollcall to start the meeting.

**Approval of Minutes from Recreation Commission meeting on December 1, 2021:**

Mr. Boehm made a motion to approve the minutes. Second by Ms. Atkins.  
Ms. Atkins called a rollcall to approve the minutes. All in favor.

**Appointments:** none

**FY23 Budget Updates**

Mr. Lapointe shared that FY23 budget for Hunt (Revolving) has been completed and that the Beede (Enterprise) projections are being finalized. Mr. Lapointe presented information about General Fund Transfers that cover general expenses related to the Town and shared-screen numbers related to 2018-2023. Mr. Lapointe noted that Beede would not be asked to do a General Fund Transfer in FY23. Mr. Kumar share that he could investigate General Fund Transfer numbers. Mr. Boehm stated that he would be bringing General Fund Transfer cost numbers to his next CPC meeting.

**Department Updates**

**Beede Center**

Mr. Dutton highlighted the December events of a food drive, swim meets, and a new vacation week program. Shared the green algae pool closures week in December for cleaning while fitness rooms remained open. To defend supply chain issues, highlighted the installation of a larger CO2 tank. Seamless transition to the Town mask mandate went with spectators no longer permitted at swim meets. January 3<sup>rd</sup> start week for winter programming, continued challenges with indoor group exercise and strong participation with the continued need for more swim lesson instructors. Membership count number at 1324, above our pre-pandemic of 1303 with strong 3-month related to testing the facility. Mr. Funkhouser asked that Beede price sensitivity for membership be added to the Strategic Plan. Mr. Lapointe noted that a Beede survey is in the future that understands the value of Beede services in a structured way.

**Hunt Recreation**

Mr. Lapointe highlighted that summer camp applications for staffing is open. Winter programs are sold out. Spring/Summer program registration starts on February 9: summer camp, White Pond, September school-age, archery, on-line, squash. Alcott Parent Teach Group donation of \$1,500 for Recreation scholarships. All programs being monitored for Covid issues with management systems changing and formalized as needed. Triple Play Summer Swim Family Membership highlighted for three facilities and the benefit to defend White Pond issues last summer: White Pond, Emerson Pool, Beede Center. Larger number of school site specific programs related to the instructor quantity.

**Other Facilities:** no reports

**Reports from Liaison**

Mr. Kumar (Finance Committee) shared televised hearing about middle school, committee focused on guidelines. Mr. Boehm (CPC) shared Assabet Bluff application under review for open space/community housing, other applications.

**Public Input:** none

**Old Business**

Mr. Funkhouser asked that Recreation define the meaning of a Town community center related to the Strategic Plan.

The next Recreation Commission Meeting will be held on Zoom on Monday, February 7 at 7:00P. Ms. Atkins motioned to adjourn the meeting at 8:00P. Mr. Boehm seconded the motion. All in favor. Minutes taken by Andy Dutton.