

**Town of Concord  
Cemetery Committee Meeting  
January 2, 2019  
135 Keyes Road**

Members Present: Mr. Paul Cooke -- Chairperson  
Ms. Kimberley Connors  
Ms. Carol Harney  
Ms. Andrea Solomon

Also Present: Mr. Daniel Rowley – Highway & Grounds Superintendent  
Ms. Patricia Hopkins – Cemetery Supervisor  
Ms. Mallory Price – Administrative Assistant  
Ms. Alice Kaufman – Select Board liaison  
Mr. Jerry Soucy

**ADMINISTRATIVE ITEMS**

- A-1 No deeds were submitted for signature.
- A-2 The meeting was called to order at 7:03 p.m.
- A-3 Announce that the meeting is being audio recorded
- A-4 Review of Agenda (Additions can only be made if not anticipated by the chair at least 48 hours in advance and the item cannot wait until a future meeting)
- A-5 The minutes of the December 12, 2018 meeting were tabled until the next meeting.
- A-5 The next proposed committee meeting is February 6, 2019, at 7:00 p.m.

**DISCUSSION/ACTION ITEMS**

**D-1: CHAIR COMMENTS:**

Mr. Paul Cooke suggested tabling the minutes of December 12, 2018, so Cemetery Committee members could review them further due to a holiday delay in mail delivery. Mr. Cooke announced that Ms. Kimberley Connors will be moving to Maynard and thanked her for her many contributions to the Cemetery Committee.

**D-2: STAFF REPORT –MELVIN MEMORIAL SLATE DONATION, OPENING OF IVY PATH, NETFLIX PAYMENT RECEIVED FOR USE OF OLD HILL BURYING GROUND FOR FILMING**

Mr. Daniel Rowley said the lower half of the old slates have been delivered to the TriCon Church, and the Library is asking us to store the upper portion of the slates until 2020. Mr. Cooke thinks the architect, Kim Ahearn, should store the slates, and Mr. Rowley said he is worried they could get damaged in the interim. Ms. Patricia Hopkins said that the new cremation section of the cemetery, Ivy Path, is open and she has already sold one lot. She is working on a plan to add plants and to

**D-6: SELECT DATES FOR 2019 MEETINGS**

The dates as presented are all approved, except the July 3, 2019, meeting was changed to July 10, 2019.

**D-7: COMMITTEE COMMENTS** (relative to issues contained in this agenda or feedback received from resident(s) since last meeting)

Ms. Connors commented that many people have given her positive feedback on the Melvin Memorial restoration. Mr. Cooke again thanked Ms. Connors for her service on the Cemetery Committee and especially for her support during the Melvin Memorial restoration.

**D-8: PUBLIC COMMENTS**

Mr. Jerry Soucy said he is very positive about family mausoleums and sees that as the next step in the Cemetery. Mr. Cooke confirmed that any addition of family mausoleums would follow very tight specifications.

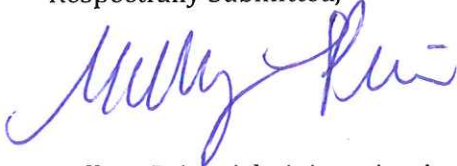
**D-9: SUMMARY OF FOLLOW-UP ITEMS**

Mr. Cooke will follow up with Ms. Carmen Reiss regarding the possibility of an article or two for Town meeting, Ms. Connors will work on the Melvin Memorial sign, Mr. Rowley will inquire whether funds can be used for a reception at the Melvin Memorial rededication ceremony, he will also look into setting up a yearly maintenance contract for future cleaning of the Melvin Memorial.

**ADJOURNMENT:**

The meeting was adjourned at 8:11 p.m.

Respectfully Submitted,



Mallory Price, Administrative Assistant  
Highway and Grounds Division

Approved,



Paul Cooke, Chairperson  
Cemetery Committee