

The Hugh Cargill Trust Committee

Minutes of the public meeting held July 9, 2019

Chairperson Sally Clutter called the meeting to order at 9:23 AM in the Assessor's Office conference room at 24 Court Lane, Concord, Massachusetts.

Present from the Committee were: Robert Abraham, Tax Relief; Judy Terry, Treasurer; Lucy Rosborough, Intake; Deena Whitfield, Clerk

Also present was: Mike Lawson, Select Board Liaison

APPROVAL

Minutes:

It was suggested that the public minutes be amended to further describe the new tax exemption program administered by the town by adding "means tested senior exemption" to the notes. The committee approved the June 11, 2019 public meeting minutes as amended. The committee approved the June 11, 2019 executive meeting minutes as read.

The Town Clerk is updating the minute's data base and Judy and Sally believe that, between them, they have any of the minutes that are still missing.

Treasurer's Report:

There was no Treasurer's Report. However, Judy received word from Town Treasurer, Kerry Lafleur that there has been no consistent policy regarding the posting of interest from our funds. Kerry just moved interest of \$1,997.80 into Concord Cares and will continue to post all of the interest to Concord Cares moving forward.

CONTINUING BUSINESS

We were unable to continue the conversation regarding the tax relief process as Andrew Mara was unable to attend. Judy agreed to meet with Andrew and Bob to work on the letter that would accompany the tax mailing and bring that to the next meeting. Meanwhile, if it is too late to simplify the process for the 2nd quarter, we will attempt to get the process started for the 3rd quarter.

NEW BUSINESS:

HCT and Driver's Ed Fee assistance.

Bonny Wilbur, Community Services Coordinator, Concord/Carlisle, forwarded a request from Jill Weintraub, Director of Adult and Community Education at CCHS. Jill wanted to know if there were any funds available to help subsidize the cost of Driver's Education for lower-income families. The cost of the program is \$800 and,

while Jill has some funds available for scholarships, she is looking for additional financial assistance to help defray this expense for families. Last year, 30 families requested assistance.

The committee agreed that this expense met the guidelines for HCT and that we could support requests for assistance for Driver's Ed from families for whom this expense would be stressful. It was further agreed that such requests would go through the normal intake procedure.

ADJOURNMENT

At 9:58 AM on a motion made and seconded, the committee voted to adjourn from open session for the purpose of discussing individuals or families seeking assistance, the disclosure of which would be a violation of privacy.

Respectfully submitted,

Deena Whitfield, Clerk