Fiber Broadband Completion Task Force  
Meeting Agenda  
Date: Thursday, September 30, 2021  
Time: 6:30 PM

Type of Meeting: Virtual Meeting via Zoom.  
Time: Sep 30, 2021 06:30 PM Eastern Time (US and Canada)  
Join Zoom Meeting  
https://us02web.zoom.us/j/84517895437?pwd=aHpTZ0xjbVNVVm9QY3owWUFyU3h6QT09  
Meeting ID: 845 1789 5437  Passcode: 199193

Fiber Broadband Completion Task Force Members:  
Gordon Brockway - Light Board Representative  
Scott Hopkinson - PEG Access Advisory Committee Representative  
David Hesel - HOA (Home Owners Association) Representative  
Gail Hire – Citizen at large Representative  
Mark Howell – Citizen at large Representative, Task Force Chairperson

I. Call to order/Roll Call – Announcement of Recording in Progress  
   - Meeting recordings will be posted by MMN on YouTube as available:  
     https://www.youtube.com/c/MinutemanMediaNetwork/videos

II. Minutes –  
   - Assign a clerk for this meeting  
   - Pending Minutes – September 23, 2021 Clerk: D. Hessel

III. Continue Discussion of work plan and Draft Definitions & Data Requests  
   - Focus Areas:  
     o (a), “the last 5 – 7 % of streets”  
     (b), “barriers to subscription growth”  
     (c): “fiber-to-the-home (FTTH) and fiber-to-the-business (FTTB)” aka the ‘last mile’  
     o Task Force may choose to explore additional issues that help to articulate the mission and the business and financial policies for expanding the fiber network and sustaining operations.
Methodologies:

- Data Collection: Experts, Public Input, Publications, Staff Reports
- Solution Development
- Report Writing

IV. Discuss Focus Areas for Future Meetings on October 7, 14, 21, 28.

V. Public Comment Period

VI. Adjournment
Reference Materials:

Enterprise Budget Books by Year: https://concordma.gov/253/Enterprise-Fund-Budgets


Broadband Availability Map: Broadband Available ArcGIS Online tools from ConcordBroadband to check for known availability.