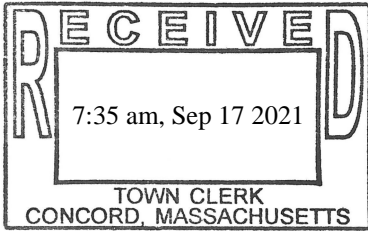


**CMS Building Committee Communications Subcommittee Meeting**

Tuesday, September 21, 2021 8:00 AM

Via Zoom



7:35 am, Sep 17 2021

TOWN CLERK  
CONCORD, MASSACHUSETTS

Join Zoom Meeting

<https://concordps.zoom.us/j/93737755417?pwd=MXU1b1pWci91cHBXOG9FTE91WEI5QT09>

Meeting ID: 937 3775 5417

Passcode: 865544

One tap mobile

+19292056099,,93737755417#,,,,\*865544# US (New York)

+13017158592,,93737755417#,,,,\*865544# US (Washington DC)

Agenda Version 1

1. Introduce new member Alexa Anderson
2. Approve minutes
3. Review communications goals discussed at Building Committee meeting
4. Discuss communications plans and ideas, to include:
  - a. written updates
  - b. social media
  - c. website
  - d. forums & events
  - e. other ideas as suggested