



## Agenda

HUGH CARGILL TRUST COMMITTEE MEETING  
Meeting by Teleconference (Zoom)  
September 13, 2022  
9:30am

Hugh Cargill REGULAR SESSION  
Join Zoom Meeting

<https://us02web.zoom.us/j/89193569777?pwd=eG4zRkRXVjFOdFc1dzZJbVRXRE5Xdz09>

Meeting ID: 891 9356 9777

Passcode: 299733

### APPROVAL:

Minutes from August 9, 2022

Treasurer's Report for August 2022

### NEW BUSINESS:

- Review HCTC description on website
- Codify HCTC processes, response to committee member and town staff changes
- Prepare for HCT and Tax Relief appeal

### CONTINUING BUSINESS:

- Committee members terms and years of service
- Website - add language about confidentiality of requests for assistance, tax relief application needs updating
- Community communication - new ways to encourage requests for assistance, for example - Town correspondence, Town Meeting materials, libraries, September school mailing to parents in Concord/Carlisle, Concord Bridge, News and Notices email, CMLP, real estate tax bills, Recreation Department, etc.
- Update on Tax Relief
- Phone system – Calling out, calling in, possible impact on number of applications

**ADJOURNMENT** to Executive Session for the purpose of discussing individuals or families seeking assistance, the disclosure of which would be a violation of privacy.

Next Meeting: October 11, 2002